

## Rural Support Programmes Network (RSPN)

### Invitation To Bid (ITB)

**Subject:** Procurement of various items

**Date of Issue:** 2-October-2025

**Reference #** RSPN/FCDO-SRL/ ITB/2025/002

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The Rural Support Programmes Network (RSPN) invites sealed bids for the supply of the following items under its project titled "Safe Return to Learning (SRL)":

#### Lot # 01

Lot No. 1: School in a Box kit				
One 'School in a Box kit' contains following items:				
S. No	Item	Quantity in Each Kit	Unit	Detail
1	Board Marker	2	Box	Board Markers, Colour (Blue, Black, Red, Green; 6 colors each) 90/70 12/box
2	Permanent Marker	3	Box	Colour (Blue, Black, Red, Green; 6 colors each) 90/70 12/box
3	Punch Machine	1	Each	Paper Punch Machine Small 2 holes KW 912 or equal
4	Stapler	1	Each	Stapler medium size (369 pins) with pin remover
5	Pins	5	Pack	Staple pin Dollar/tick #369 (pack of 1000 pins)
6	Scissor	2	Each	Scissors Paper Cutter medium size
7	Teacher Register	2	Each	Teacher Attendance Register, pre-printed, both sides printing single colour with 74 leaves legal size 68-gram high finish paper, paca binding
8	Student Register	10	Each	Students Attendance Register, pre-printed, both sides printing single colour with 74 leaves legal size 68 gram high finish paper, pacca binding
9	Lesson Plan Register	7	Each	Lesson Plan Register for teacher pre printed
10	White Board	2	Each	White Board with top hanging hooks and duster size 3ft x 4 ft
11	Soft Board	2	Each	Soft Board/Notice board size 4 x 3 ft complete with wooden frame and green cloth on top of soft board, soft board thickness at least 1/2"
12	Pocket Board	5	Each	Pocket Board 3ft x 4 ft (Canvas cloth Green) having at least 18 pockets

13	Teaching Clock	1	Each	Clock: for teaching purposes made of plastic, with desk-top stand. Minimum diameter of clock is 240mm; tough construction for classroom handling, easy-to-see numerals, large and small hands or equivalent
14	Learning Cubes	1	Set	Learning cubes/block with different colours size at least 1-1/2" square
15	Sport Items	2	Each	Cricket Tennis ball and bat, Size: Medium, Good Quality.
		6	Each	Tennis Ball, (Original CA or Equivalent)
		1	Each	Ludo, Size: 22x22" of Good Quality complete
		2	Each	Jumping ropes: - Ropes standard length are 2.8m or 9ft Nylon rope with rubber/Wooden Handle
		2	Each	Football, Size: 4 Number size (The Size 4 Football Balls are of 25-26 inches in circumference and weigh 12-13 ounces. This ball is a standard football ball for kids aged between 9 and 11 years old)
		1	Each	Mini Hand Air Pump for Football with nozzle
		2	Each	Frisbee, Size: Standard Size.
		1	Each	Carom Board, Standard Size wooden and local made with set of goats & striker
16	Urdu Flash Cards	2	Set	Flash cards of Haroof (Urdu) with pictures size 2" x 2"
17	Number Flash Cards	2	Set	Flash cards of numbers with picture size 2"x 2"
18	Alphabets Flash Cards Capital	2	Set	Flash cards of Alphabets with picture size 2"x 2"
19	Small alphabet Cards	2	Set	Small alphabet cards for making words 26 cards, 3*5 inches
20	Cards	2	Set	Small words cards for making sentences 32-cards double sided, 3*5 inches
21	Cards	2	Set	Nomenclature cards: transport, professions, home appliances, 3*5 inches
22	Cards	2	Set	Word cards with pictures 50-cards double side, 3*5 inches
23	Cards	2	Set	Alphabet cards (cut-outs) for word making 40 cards single side, 3*5 inches
24	Cards	2	Set	Alphabet cards (cut-outs) for sentence making 30-cards single side
25	Chart	2	Each	Chart of solar system
				70 x 100 cm with laminations
26	Chart	2	Each	Charts of social skills and good behaviours
				70 x 100 cm with laminations
27	Chart	2	Each	Chart of Alphabet
				70 x 100 cm with laminations
28	Chart	2	Each	Chart of Haroof

				70 x 100 cms with laminations
29	Chart	2	Each	Charts parts different human body systems 70 x 100 cms with laminations
30	Chart	2	Each	Chart of fruit 70 x 100 cm with laminations
31	Chart	2	Each	Charts of Vegetables 70 x 100 cm with laminations
32	Calendar	2	Each	Current Year Calendar double side page 2025 & 2026 <b>Note: customized design will be provided by the RSPN</b>
33	Story Books	1	Set	Primary grade children with the suggested themes (respect & empathy for diversity (gender, religion, caste, status, socioeconomic background), valuing relationships (family, friends, neighbours and service providers), showing care and love for nature & environment, showing kindness/tolerance towards Animals & Humans and adventure /exploration. Preferable 5 titles for Urdu and 5 for English. <b>Note: In Sindh all 10 titles will be in Sindhi</b>
34	Blocks	2	Each	Blocks of numbers 0-9 having pictures of animals
35	Blocks	2	Set	Blocks A to Z of alphabets
36	Blocks	2	Set	Urdu Haroof Alif to Yay
37	Model	2	Set	Models of Animal Medium size
38	Straws	10	Set (each set contains 1,000 plastic straws)	Transparent, size normal, to teach about march face value items  Place value cards and physical items such as ice-cream sticks, straws
39	Ice cream sticks	5	Set (each set contains 100 ice-cream sticks)	Multicolor, size: 4.5 inches
40	Pompom Balls	5	Set (each set contains 50 pompom balls)	Size: 3cm, Material: Soft fabric, Multicolor
41	Pretend Money	2	Set	Pretend money – notes
42	Clock with Cells	2	Each	Wall Clock with 12" dial big letters
43	Puzzle	2	Each	Jigsaw Puzzles number games
44	Puzzle	2	Each	Jigsaw puzzles with Urdu Haroof
45	Geo Board	2	Each	Geo Board size 18" x 18" with pack of rubber bands (to learn and make shapes)

46	Puppets (5 pcs per set)	1	set	Soft fabric hand puppets for children, featuring animal faces (lion, rabbit, cat, dog) and boy/girl characters, child-friendly size to fit small arms/hands, made of non-toxic, washable fabric with soft filling.
47	Charts	2	Dozen	5 different colours (White, Pink, Green, yellow, red)
48	Paper Rim	1	Pack	A4 Size (White Colour), paper weight: 80 grams
49	Toy	2	Each	Kitchen Toy Set
50	Toy	2	Each	Doctor kit Toy Set
51	Magnifying Glass	2	Each	Magnifying glass medium size with handle
52	Measuring tap	2	Each	Soft Tape Measure Double Scale Body, Has Centimetre Scale on Reverse Side 60-inch (any colour).
53	Measuring cup	3	Each	250,500,1000 ml (material plastic)
54	Magnet Bar	2	Set	Magnetic bar (1 Straight and 1 U shape)
55	Cupboard	1	Each	MS Cupboard H=72inch x D=18-inch x W=42inch having four shelves, height of each shelf is 12", two chest doors with lock and duplicate set of key of lock, made of 22 AWG all sides and shelves, Painted with steel grey colour inside and outside with matt finish,
56	Mat	2	Each	Plastic Mats/chattai for Children sitting 10x15 ft multi colour good quality 2 or 3 fold
57	Dust Bin	7	Each	Dust Bin large size 11" dial x 18" high plastic with logo/picture "use me" multi colour
58	Bucket	2	Each	Plastic Bucket, 20 litre buckets transparent light colour having MS handle
59	Mug	2	Each	Plastic Mug for bucket, 1 Liter mug plastic transparent light colour with hanging arm
60	Bell	1	Each	School Bell Manual 9" to 10" dial with hammer and hanging hook
61	Height chart	2	Each	Height Growth Chart, Hangable, Removable and Waterproof
62	Double sided Tape	2	Roll	1 inch *10 yard
63	Maps	1	Each	World, County, and Provincial map (waterproof and wall hanging) panaflex 5 x 3 Feet
64	Magnet set for science	2	Each	Contain maximum shapes (along with campus)
65	Steel Nail	2	Box (each box contains 25 steel nails)	Size of steel nail will be 1 inch in one box 2 inches in another box
66	First Aid Box	1	Each	First Aid Box size should be enough to accommodate the below medicines easily having written " FIRST AID BOX" and mark "+" in red colour
		4	Pack	Surgical Gauze Pads 10cm x 10cm
		1	Each	Triangular Bandage
		1	Each	Scissor (Medium)

		2	Bottle	Pyodine 60ml
		2	Each	Cicatrín Powder
		12	Each	Roller Bandage 4"
		12	Each	Roller Bandage 2"
		100	Each	Alcohol Swabs
		4	Each	Crepe Bandage 4"
		2	Each	Adhesive Tape 2.5cm
		1	Pack	Disposable Gloves, Polythene, 100/pack
		12	Each	Safety Pins Size: Large
		1	Bottle	Dettol Liquid 100ml
		200	Each	Sani plast, Size: Standard size
		2	Each	Polyfax Skin Ointment (Med)
		2	Pack (Each pack contains 100 masks)	Disposable Masks for children
		1	Each	Thermometer digital

Delivery Locations: KPK: Buner, Shangla, Swat, Swabi, Manshera and Battagram (228 kits)  
Sindh/Punjab: 65 kits

Delivery of kits: 90 kits will be delivered by 31 October 2025 in KPK districts. Remaining 203 kits will be delivered in two different consignments between December 2025 and March 2026.

Note: 1. Sample kit will be examined and approved in RSPN Islamabad Office  
2. **Total kits required: 293**  
3. Location(s) for the delivery of kits can be changed during the contract period.

## Lot # 02

Lot # 02: Menstrual Hygiene Management (MHM) Kit for Girls (9 years + above)				
One MHM kit contains following items:				
Sr. #	Item Description	Qty	Nos.	Remarks
1	Towel	1	Nos.	Hand Towel good quality size approx. 12 x12
2	Hand Soap	1	Nos.	Soap (Dettol/Safeguard or equal +/- 100 gm
3	Sanitary Cloth	2	Nos.	For making reusable menstrual pads (Sanitary cloth), Size 36'x36'
4	Reusable Sanitary Pad	2	Pack	Reusable Quality Sanitary Pads at least 12 pcs per pack (soft)
5	Panties	3	Set	Underwear /female panties, one set shall contain two small and 1 medium size panties (Stretchable)
6	Laundry Soap	1	Pkt.	Laundry soap (250gm), Sufi /Gaey soap or equal
7	Detergent	1	Nos.	1 pack (half kg)-Sufi, Sunflower, Brite

8	Packing	1	Nos.	Parachute Bag of dark black color with zip
9	Dettol	1	Nos.	Small (50ml)
10	Hanging rope	1	Nos.	Nylone rope, size 6mm, 5 meters
11	Cloth Hanging Laundry Clips	1	Pack (one pack shall contain 6 clips)	Material: Plastic, Size: Standard
<p>Delivery Locations: KPK: Buner, Shangla, Swat, Swabi, Manshera and Battagram (4,830 kits) Sindh/Punjab: 1,170 kits</p> <p>Delivery of kits: 3,000 kits will be delivered by 31 October 2025 in KPK districts. Remaining 3,000 kits will be delivered in two different consignments between December 2025 and March 2026.</p> <p>Note: 1. Sample kit will be examined and approved in RSPN Islamabad Office 2. <b>Total kits required: 6,000</b> 3. Printing the items will be required. Detailed printing specifications will be provided to the selected vendor. 4. Location(s) for the delivery of kits can be changed during the contract period.</p>				

### Lot # 03

Lot # 03: Student Learning Kit				
One 'Student Learning kit' contains following items:				
Student Learning Kit for Class KG to 02				
Sr. #	Item Description	Qty	Unit	Remarks
1	Color Pencil	2	Pack	Goldfish/Picasso/Deer or equal pack of 12 different color
2	Notebook	6	Nos.	Size 8.1 x 6-1/2 40 pages inside of 55 grams. Each of English, Urdu, Math
3	Led Pencil	5	Pack	Led pencil 12/ pack
4	Sharpener	6	Nos.	Silver Dux/Bahadur
5	Pencil Case	1	Nos.	Pencil case or pouch to carry pencil, eraser, sharpener etc.
6	Eraser	6	Nos.	Medium Size, Make ORO, A1 or Equivalent
7	School Bag	1	Nos.	Any colour school bag made by parachute, 2 major pockets, 1 or two outer pockets with heavy duty 15 height x 12 wide x 7/1/2
8	Scale	1	Nos.	Scale: 6 inch in plastic
9	Slates with foam	1	Nos.	8 1/2 x 10 1/2 having smooth writing surface and weight of 200 gm weight
10	Slatees	2	Pack	Slatees (Material for writing on metal slate with length). One pack contains 20 slatees.
11	Crayon	2	Pack	Medium Size 12/pack
12	Colouring Book	1	Nos.	Colouring book up to class 2

13	Water Bottle	1	Nos.	Water bottle acrylic plastic and unbreakable for grade material capacity 800 ml
14	Practice Book	3	Nos.	Set of 3 books (English, Urdu, Math) grade appropriate
			Nos.	Fine page quality and support led pencil.
15	Picture story books	2	Nos.	Grade and context appropriate preferably themes around (respect & empathy for diversity (gender, religion, caste, status, socioeconomic background), valuing relationships (family, friends, neighbours and service providers), showing care and love for nature & environment, showing kindness/tolerance towards Animals & Humans and adventure /exploration. <b>Note:</b> In KPK lot, Urdu and English Story books will be delivered. In Sind lot, 2 Sindhi books will be delivered.
<b>Student Learning Kit for Class 3 to 5</b>				
Sr. #	Item Description	Qty	Unit	Remarks
1	Colour Pencil	1	Pack	Goldfish/Picasso/Deer or equal pack of 24 different color
2	Notebook	8	Nos.	Size 8.5 x 6.5 40 pages inside 55 gram each of single line
3	Led Pencil	1	Pack	Led pencil (pack of 12)
4	Sharpener	2	Nos.	Silver Dux/Bahadur
5	Geometry Box	1	Set	For middle classes good quality acrylic case and having following material Led Pencil, Sharpener, Eraser, a compass, a 15cm ruler, divider, 2 set squares and a protractor.
6	Pencil Case	1	Nos.	Pencil case or pouch to carry pencil, eraser, sharpener etc.
7	Eraser	2	Nos.	Medium size makes ORO, A1 or Equivalent
8	Pen	12	Nos.	Pointer Pen, .3 mm tip (02 Black and 06 Blue)
9	School Bag	1	Nos.	School Bag made by parachute, two major pockets, 1 or two outer pockets with heavy duty 15 height x 12 wide x 7/1/2
10	Scale	1	Nos.	Scale 12 inches in plastic
11	Slate with foam	1	Nos.	8 1/2 x 10 1/2 having smooth writing surface and weight of 200 gram
12	Slatees	1	Pack	Slatees (Material for writing on metal slate with length). Pack of 20 slatees
13	Graph Book	1	Nos.	Graph Paper Book 40 Pages for A4 size (Only for Grade 4 and 5)
14	Crayon	1	Pack	Crayon Medium Size 12/pack

15	Drawing Book/Sketch Books	1	Nos.	Drawing book/sketch books 40 pages
16	Water Bottle	1	Nos.	Food Grade Plastic Material Water Bottle with insulation material 1000 ML
17	Story Books	2	Nos.	Grade and context appropriate preferably themes around (respect & empathy for diversity (gender, religion, caste, status, socioeconomic background), valuing relationships (family, friends, neighbours and service providers), showing care and love for nature & environment, showing kindness/tolerance towards Animals & Humans and adventure /exploration.1title of Urdu and 1 for English <b>Note:</b> In KPK lot, Urdu and English Story books will be delivered. In Sindh lot, 2 Sindhi books will be delivered.
<ul style="list-style-type: none"> <li>• <b>KPK:</b> Buner, Shangla, Swat, Swabi, Mansehra, and Battagram - <b>34,200 kits</b> <ul style="list-style-type: none"> <li>○ KG to Class 02: 22,230 kits</li> <li>○ Class 03 to 05: 11,970 kits</li> </ul> </li> <li>• <b>Sindh/Punjab: 9,750 kits</b> <ul style="list-style-type: none"> <li>○ KG to Class 02: 6,337 kits</li> <li>○ Class 03 to 05: 3,413 kits</li> </ul> </li> </ul> <p>Delivery of kits: 13,500 kits will be delivered by 31 October 2025 in KPK districts Remaining 30,450 kits will be delivered in two different consignments between December 2025 and February 2026.</p> <p><b>Note:</b></p> <ol style="list-style-type: none"> <li>1. A sample kit will be examined and approved at the RSPN Islamabad Office.</li> <li>2. <b>Total kits required: 43,950</b> <ul style="list-style-type: none"> <li>○ KG to Class 02: 28,567 kits</li> <li>○ Class 03 to 05: 15,383 kits</li> </ul> </li> <li>3. The number of student learning kits for Classes KG-02 and 03-05 may vary.</li> <li>4. Location(s) for the delivery of kits can be changed during the contract period.</li> </ol>				



**Lot # 04**

<b>Lot # 04: Teaching Kit</b>			
<b>One Teaching kit contains following items:</b>			
<b>Sr. No.</b>	<b>Items</b>	<b>Unit</b>	<b>Qty</b>
1	Duster/Wiper for White Boards	Nos.	4
2	Teacher Board Ruler, 1 meter (2.5 inches width and 1 meter length)	Nos.	1
3	Teacher Board Protector contains Triangles, Compass in a Box, Size: Wide: 1.75 yards Length: 20 Yards	Nos.	1
4	Whistle Metal Good Quality	Nos.	3
5	Dictionary - English to Urdu	Nos.	1
6	Dictionary - Urdu to Urdu	Nos.	1
7	Teaching Planner (50 Pages)	Nos.	2
8	Teacher Bag with Project Name: 15 inches Height, 10 Inch Width, Depth 4 Inch: Material: Jute Colour: Camel,	Nos.	1
9	Teachers Diary	Nos.	1
10	Pack Of ball Pen (With two different colours) Blue and Black (4 Packs of each colour)	Pack	8
<p>Delivery Locations: KPK: Buner, Shangla, Swat, Swabi, Manshera and Battagram (456 kits) Sindh/Punjab (130 kits)</p> <p>Delivery of kits: 150 kits will be delivered by 31 October 2025 in KPK districts Remaining 436 kits will be delivered by 15 November 2025</p> <p>Note: 1. Sample kit will be examined and approved in RSPN Islamabad Office 2. <b>Total kits required: 586</b> 3. Location(s) for the delivery of kits can be changed during the contract period.</p>			

**Lot # 05**

<b>Lot # 05: Library Trolley</b>				
<b>S. No.</b>	<b>Item Name</b>	<b>Specifications</b>	<b>Unit</b>	<b>Qty</b>
1	<b>Library Trolley</b>  The below pictures are for idea only. The bidders are advised to visit RSPN Office between 1000hrs to 1600hrs on working days (Monday to Friday) to examine the sample and have an exact idea of the requirement. The shortlisted bidder will be required to submit one sample of the trolley.	<ul style="list-style-type: none"> <li>Lower 3 shelves with glass at front and one open shelf (without glass) on top.</li> <li><b>Overall Width: 36"</b></li> <li><b>Overall Height: 48"</b></li> <li><b>Depth of each shelf: 14"</b></li> <li><b>Height of 3 bottom shelves: 12"</b></li> <li><b>Height of top open shelf: 8"</b></li> <li><b>Base:</b> 4 tires with lock (good quality)</li> <li><b>Material:</b> The entire Library Trolley frame including shelves shall be made of good quality Vin board wood. The frame shall have smooth edges.</li> <li><b>Glass:</b> Two glass panels as shown in the picture at the front of 3 bottom shelves, with lock.</li> <li><b>Glass Thickness:</b> 6mm</li> </ul>	Nos.	293



Delivery Locations: KPK: Buner, Shangla, Swat, Swabi, Manshera and Battagram (228 trolleys)  
Sindh/Punjab (65 trolleys)

Delivery of Trolleys: 145 trolleys will be delivered by 31 December 2025 in KPK districts. Remaining 148 trolleys will be delivered by 28 February 2026.

Note: 1. Sample trolley will be examined and approved in RSPN Islamabad Office

2. **Total trolleys required: 293**

3. Location(s) for the delivery of trolleys can be changed during the contract period.

**Lot # 06**

<b>Lot # 06: Story Books</b>				
<b>One set of Story Books contains following books:</b>				
<b>Story Books – Urdu</b>				
<b>S. No.</b>	<b>Book Name/Title</b>	<b>Publisher</b>	<b>Unit</b>	<b>Qty</b>
1	Kis Kis Ka Ghar	Book Group	Nos.	293
2	Khel Khel Main	Book Group	Nos.	293
3	Hum	Book Group	Nos.	293
4	Hamara Ghar	Book Group	Nos.	293
5	Khushboo	Book Group	Nos.	293
6	Itna Sara Pani	Book Group	Nos.	293
7	Lakeer	Book Group	Nos.	293
8	Machhli Ko Terna Achha Lagta Hai	Book Group	Nos.	293
9	Meray Dost	Book Group	Nos.	293
10	Yeh Kaisay Keeray Hain	Book Group	Nos.	293
11	Naheen	Book Group	Nos.	293
12	Paon Paon Paon	Book Group	Nos.	293
13	Main Dartta Nahin Hoon	Book Group	Nos.	293
14	Main Kon Hoon	Book Group	Nos.	293
15	Raat Main Roshni	Book Group	Nos.	293
16	School Say Ghar	Book Group	Nos.	293
17	Khait Say Mandi	Book Group	Nos.	293
18	Aisi Chonch Ka Kya Kartay	Book Group	Nos.	293
19	Baray Ho Kar	Book Group	Nos.	293
20	Koi Baat Nahin	Book Group	Nos.	293
21	Nani	Book Group	Nos.	293
22	Boondon Kay Qissay	Book Group	Nos.	293
23	Ajnabi Dost Nahi	Book Group	Nos.	293
24	Kabhi Dil Chahta Hai	Book Group	Nos.	293
25	Choti Kiyari	Book Group	Nos.	293
26	Chamak Bhi Jao	Book Group	Nos.	293
27	Chirya Ghar Main Shor Mat Karna	Book Group	Nos.	293
28	Hawa Ko Kis Nay Dekha	Book Group	Nos.	293
29	Andar Bahar	Book Group	Nos.	293
30	Pakistan Ki Sair	Book Group	Nos.	293
31	Geeli Sookhi Barish	Book Group	Nos.	293
32	Nida Ke Nanhe Dost	Book Group	Nos.	293
33	Guria	Book Group	Nos.	293
34	Jugnoo	Book Group	Nos.	293
35	Dosti Karo To Apno Say	National Book Foundation	Nos.	293
36	Mahol Sahelian Aur Pahaar Sa Kaam	Idara-e-Taleem-o-Agahi	Nos.	293
37	Mahol Sahelian Aur Sabz Bagh	Idara-e-Taleem-o-Agahi	Nos.	293

38	Mahol Sahelian Aur Naeya Paar	Idara-e-Taleem-o-Agahi	Nos.	293
39	Agar Darakht Na Hotey	Book Group	Nos.	293
40	Koora Kahan Daaloon	Book Group	Nos.	293
41	Anum Ka Khayal Rakhna	Book Group	Nos.	293
42	Itnay Saray Aaloo	Book Group	Nos.	293
43	Ganday Kapray	Book Group	Nos.	293
44	Tup Tup Tup	Book Group	Nos.	293
45	Chhota Keera	Book Group	Nos.	293
46	Chhilka	Book Group	Nos.	293
47	Chalo Dekhtay Hain	Book Group	Nos.	293
48	Ye Hoi Na Bat	Paramount Books	Nos.	293
49	Tidday Mian Ki Pitai	Paramount Books	Nos.	293
50	Nanhi Chunti	Paramount Books	Nos.	293
51	Bair Bahote	Paramount Books	Nos.	293
52	Titli Aur Shahad Ki Makhi	Paramount Books	Nos.	293
53	Aman	Alif Laila Book Bus Society	Nos.	293
54	Kahani Aik Jungle ki	Alif Laila Book Bus Society	Nos.	293
55	Babloo Bhai Aur Bhaloo Mian Bagh mein	Alif Laila Book Bus Society	Nos.	293
56	Babloo Bhai Aur Bhaloo Mian	Alif Laila Book Bus Society	Nos.	293
57	Babloo Bhai Ka Basta	Alif Laila Book Bus Society	Nos.	293
58	Darakht	Alif Laila Book Bus Society	Nos.	293
59	Pattay	Alif Laila Book Bus Society	Nos.	293
60	Duniya Ki Kahani Chunti Ki Zubani	Alif Laila Book Bus Society	Nos.	293
61	Darakht Hamary Dost Hein	Alif Laila Book Bus Society	Nos.	293
62	Bachay Kahan Hein	Alif Laila Book Bus Society	Nos.	293
63	Dadi Amman Aur Bachoon Kay Haqooq	Alif Laila Book Bus Society	Nos.	293
64	Aaha Bara Maze Dar	Alif Laila Book Bus Society	Nos.	293
65	Kaisay Hansaon	Alif Laila Book Bus Society	Nos.	293
66	Anokhi Party	Alif Laila Book Bus Society	Nos.	293
67	Prinday Ka Rishtaydar	Alif Laila Book Bus Society	Nos.	293
68	Meri Dadi Amma Aur Mein	Alif Laila Book Bus Society	Nos.	293
69	Baynamm Larka	Alif Laila Book Bus Society	Nos.	293
70	Kisan Ki Biwi	Alif Laila Book Bus Society	Nos.	293
71	Aik Ajnabi Ka Alvida	Alif Laila Book Bus Society	Nos.	293
72	Admi Aur Lomar	Alif Laila Book Bus Society	Nos.	293
73	Babloo Bhai Ki Choti Behan	Alif Laila Book Bus Society	Nos.	293
74	Insaaf Pasand Badshah	Paramount Books	Nos.	293
75	Hoshiar Larka	Alif Laila Book Bus Society	Nos.	293
76	Fatima Ktnay wali aur Shmianay	Alif Laila Book Bus Society	Nos.	293
77	Bohri Aurat aur Auqaab	Alif Laila Book Bus Society	Nos.	293
78	Sara Ki Billi	Oxford University Press	Nos.	293
79	Dodo ki Momo	Oxford University Press	Nos.	293

80	Ultay Miyan	Oxford University Press	Nos.	293
81	Gungunati Kahanian	Oxford University Press	Nos.	293
82	Nadra Ki Kahani	Oxford University Press	Nos.	293
83	Kahani	Oxford University Press	Nos.	293
84	Aao Naha Lo	Oxford University Press	Nos.	293
85	Ghas Ki Guria	Sang-e-Meel Publications	Nos.	293
86	Olive Aur Khofnak Plogre	GO Read PK	Nos.	293
87	Main Hon Maya	GO Read PK	Nos.	293
88	Noori	GO Read PK	Nos.	293
89	Pellay Dupatty	GO Read PK	Nos.	293
90	Kaantu Ki Kahani	GO Read PK	Nos.	293
91	Jal Gharay Ki Kahani	GO Read PK	Nos.	293
92	Dadi Maa Ka Raaz	GO Read PK	Nos.	293
93	Aik Plastic Ki Thaylee	GO Read PK	Nos.	293
94	Kho kho Kho the Coughing City	Jaal Publications	Nos.	293
95	Phalon Kay Geet	Paramount Books	Nos.	293
96	Yadoon Ka Khazana (The Memory Box)	Go Read PK	Nos.	293
97	Nani Online Ha	Go Read PK	Nos.	293
98	Madad Karo	Paramount Books	Nos.	293
99	Sath Sath	Paramount Books	Nos.	293
100	Doctor Sahab	Paramount Books	Nos.	293
<b>Story Books – English</b>				
101	Rania's World Green Journey	National Book Foundation	Nos.	293
102	Rania's World Water Wisdom	National Book Foundation	Nos.	293
103	Rania's World Caring Hearts	National Book Foundation	Nos.	293
104	Rania's World Brave Rescue	National Book Foundation	Nos.	293
105	Rania's World Growing Trees	National Book Foundation	Nos.	293
106	My Friends	Book Group	Nos.	293
107	Red and Green	Book Group	Nos.	293
108	Tree House	Book Group	Nos.	293
109	I Am Busy	Book Group	Nos.	293
110	I Can Run	Book Group	Nos.	293
111	I See We See	Book Group	Nos.	293
112	Why Animals Don't Go To The Dentist	Book Group	Nos.	293
113	Soraiya Lost Her Buddy	Book Group	Nos.	293
114	One Plastic Bag	GO Read PK	Nos.	293
115	Olive And The Dreadful Ploger	GO Read PK	Nos.	293
116	I am Maya	GO Read PK	Nos.	293
117	Noori	GO Read PK	Nos.	293
118	Matching Dupatta	GO Read PK	Nos.	293
119	Prickly The Porcupine	GO Read PK	Nos.	293
120	The Water Hole	GO Read PK	Nos.	293

121	Dadima's Secret	GO Read PK	Nos.	293
122	The Civic Scene	National Book Foundations	Nos.	293
123	Mindful Journeys	National Book Foundations	Nos.	293
124	Learning Manners	National Book Foundations	Nos.	293
125	Aiza and Alina	Book Group	Nos.	293
126	Brushing Teeth	Oxford University Press	Nos.	293
127	Story of a Tree	Oxford University Press	Nos.	293
128	Rani and the Flood	Oxford University Press	Nos.	293
129	Hop on the Story Truck	Oxford University Press	Nos.	293
130	Hansel and Gretel	Paramount Books	Nos.	293
131	Pakistan	Book Group	Nos.	293
132	The Two Goats	Mind To Mind (M) SDN BHD	Nos.	293
133	The Stag and His Reflection	Mind To Mind (M) SDN BHD	Nos.	293
134	A Broken Arm	Paramount Books	Nos.	293
135	The Bake Sale	Paramount Books	Nos.	293
136	Helping At Work	Paramount Books	Nos.	293
137	It Is Night	Paramount Books	Nos.	293
138	It Is Playtime	Paramount Books	Nos.	293
139	Camping	Paramount Books	Nos.	293
140	Going For a Haircut	Paramount Books	Nos.	293
141	Helping At Home	Paramount Books	Nos.	293
142	A New Boy at School	Paramount Books	Nos.	293
143	When We Grow Up	Paramount Books	Nos.	293
144	Where We Work	Paramount Books	Nos.	293
145	Milly Helps Out	Paramount Books	Nos.	293
146	The Ant and The Dove	Mind To Mind (M) SDN BHD	Nos.	293
147	The Turtle Who Fell Off the Stick	Mind To Mind (M) SDN BHD	Nos.	293
148	Dippy the Unfriendly Duckling	Paramount Books	Nos.	293
149	I Am an Eagle	Mind To Mind (M) SDN BHD	Nos.	293
150	Helpful People	Mind To Mind (M) SDN BHD	Nos.	293
151	Bano, Billoo, And Amai: The Paper Doll Book	Oxford University Press	Nos.	293
152	The Story of Ali Baba and The Forty Thieves	Gaba Educational Books	Nos.	293
153	The Story of Aladdin and His Magic Lamp	Gaba Educational Books	Nos.	293
154	The Story of The Jungle Book	Gaba Educational Books	Nos.	293
155	The story of Ugly Duckling	Gaba Educational Books	Nos.	293
156	The Animal Stories	Gaba Educational Books	Nos.	293
157	Sleeping Beauty	Paramount Books	Nos.	293
158	The Elves and the Shoemaker	Paramount Books	Nos.	293
159	The Three Little Goats	Paramount Books	Nos.	293
160	Jack and the Beanstalk	Paramount Books	Nos.	293
161	Dotty of Green Acres	Paramount Books	Nos.	293
162	Peace	Alif Laila Book Bus Society	Nos.	293

163	Oddie's Adventure	Paramount Books	Nos.	293
164	Tell Us Mr. Wolf... The Other Side of the Story	Paramount Books	Nos.	293
165	Rowing Against the Tide	Paramount Books	Nos.	293
166	A Place for Everything and Everything in its Place!	Paramount Books	Nos.	293
167	A Memorable Holiday	Paramount Books	Nos.	293
168	Yes I Can	Paramount Books	Nos.	293
169	The Great Race	Paramount Books	Nos.	293
170	My Beloved Pakistan Loving Glances	Paramount Books	Nos.	293
171	A Pleasant Surprise	Paramount Books	Nos.	293
172	Be A Good Learner	Children Publications	Nos.	293
173	Be Calm	Children Publications	Nos.	293
174	Be Caring	Children Publications	Nos.	293
175	Be Honest	Children Publications	Nos.	293
176	Be Patient	Children Publications	Nos.	293
177	Be Smart	Children Publications	Nos.	293
178	Be Thankful	Children Publications	Nos.	293
179	Forgive	Children Publications	Nos.	293
180	Good Habit	Children Publications	Nos.	293
181	Good Manners	Children Publications	Nos.	293
182	Let's Share	Children Publications	Nos.	293
183	Don't be Jealous	Children Publications	Nos.	293
184	Coco the Monkey	Book Group	Nos.	293
185	My Heart	Book Group	Nos.	293
186	Paco come to School	Book Group	Nos.	293
187	Character Building for Kids Keeping Promises	FEROZSONS	Nos.	293
188	Roads are not Dustbins	FEROZSONS	Nos.	293
189	Alice in Wonderland	FEROZSONS	Nos.	293
190	The Three Billy Goats (Classic Readers)	FEROZSONS	Nos.	293
191	Marvellous Trains!	Paramount Books	Nos.	293
192	Don't be Angry	Children Publications	Nos.	293
193	Mickey Gets a Car	Paramount Books	Nos.	293
194	The Mysterious Whispers	Paramount Books	Nos.	293
195	Hard Work is the key to Success	Children Publications	Nos.	293
196	Share Happiness	Children Publications	Nos.	293
197	Be Helpful Everyone	Children Publications	Nos.	293
198	The Memory Box	Go Read PK	Nos.	293
199	The Greatest Gift	Go Read PK	Nos.	293
200	Nani is Online	Go Read PK	Nos.	293

Delivery Locations: KPK: Buner, Shangla, Swat, Swabi, Manshera and Battagram (228 set of books)  
Sindh/Punjab: 65 set of books

Delivery of Books (set): 145 set of books will be delivered by 31 December 2025 in KPK districts. Remaining 148 set of books will be delivered by 28 February 2026.

Note: 1. **Total set of books required: 293**

2. Location(s) for the delivery of set of books can be changed during the contract period.

Terms and Conditions		
1. Eligibility Criteria	The bidder fulfilling all the following criteria shall be considered eligible:	
	Sr. No.	Eligibility Criteria
		Means of Verifications (MoV) / Documents to be submitted
	1	The bidder must be registered or incorporated in accordance with the laws of Pakistan
	2	Valid National Tax Number (NTN)
		Copy of a valid registration/incorporation certificate from the relevant authority
	3	The bidder must have applied for the entire lot of goods and submitted the required bid security
		NTN certificate
		Bid security as required in Section 6
2. Award Criteria	The evaluation and award will be carried out on a lot-by-lot basis. Each lot will be considered and evaluated separately. Bidders must submit offers for all items within a single lot to be eligible for evaluation of that lot. The bidder offering the lowest total price for the complete quantity of goods specified in a lot, and demonstrating the ability to deliver on time, will be selected for that specific lot.	
3. Documents to be submitted in addition to those mentioned in Section 2	The following documents shall also be made part of the bid.  a) Complete company profile which shall include the contact details of the Company and the Focal Person. b) Details of three (03) cliental references (Agreements, Reference letter, Purchase Order etc.). c) The bidder shall provide the Bid Price, as per the Price Schedule (attached as <b>Annex -I</b> ), on its letterhead. This shall be duly signed and stamped by the bidder.	
4. Submission of Bid	Eligible bidders shall submit their bids in sealed envelope(s) by hand or through courier to:  The Procurement Section Rural Support Programmes Network (RSPN) 3rd Floor, IRM Complex, Plot # 7, Sunrise Avenue (off Park Road), Near COMSATS University, Islamabad, Pakistan  <b>not later than 1630hrs (PST) on October 13, 2025.</b>  Any bid received by RSPN after the deadline prescribed above shall not be entertained and will be returned unopened to the bidder.	



	The name and mailing address of the bidder shall be clearly marked on left hand side of the envelope. The Reference # RSPN/FCDO-SRL/ ITB/2025/002 shall be clearly written on the top right corner of the envelope.
<b>5. Only One Bid / Partial Bids (Lots)</b>	This tender has been divided into six (06) lots. A bidder may apply for one or more lots. In case of applying for more than one lot, the tenderer is required to submit separate sealed envelopes for each lot. A bid shall be for a complete lot. Partial bids will not be considered. Submission of two or more bids for a single lot will lead to disqualification.
<b>6. Bid Security</b>	<p>a) Bidder must provide a bid security in the form of a bank draft equal to 1% of bidder's offer (inclusive of all taxes) in favor of "Rural Support Programmes Network (RSPN)". In case, a bidder applies for more than one lot, separate bid security shall be submitted for each lot. The bid security will be released to unsuccessful bidders once the bidding procedure is completed and to the successful bidder(s) upon signing of Contract and submission of Performance Security.</p> <p>b) RSPN may forfeit the bid security in the following cases:</p> <ul style="list-style-type: none"> <li>i) If the bidder withdraws its bid during the evaluation process.</li> <li>ii) If the successful bidder withdraws its bid prior to the Contract signing or refuses to sign the Contract.</li> </ul>
<b>7. Bid Validity</b>	Bids shall remain valid for a period of ninety (90) days after the deadline for submission of bids. Bids offering a validity period shorter than the required period will be deemed non-compliant and will be rejected.
<b>8. Language of Bid</b>	The bid and all documents/correspondence relating to the bid shall be submitted in English language.
<b>9. Clarifications</b>	For any clarifications or inquiries related to this ITB, the applicant shall contact through email at <a href="mailto:procurement@rspn.org.pk">procurement@rspn.org.pk</a> . Such queries must be received prior to 1500hrs on October 10, 2025. Any material questions that are received will be responded to in writing via email.
<b>10. Bid Prices</b>	<p>a) The bidder shall fill in rates and prices for all items in the given format "<b><u>Price Schedule - Annex-I</u></b>".</p> <p>b) The bid price shall be quoted inclusive of all taxes.</p> <p>c) The quoted price shall be best, final, fixed and valid until completion of all obligations of the bidder.</p>
<b>11. Delivery of Supplies</b>	<p>a) Delivery shall be made as per the time period mentioned against each lot.</p> <p>b) All the expenses incurred during the transportation of supplies will be the responsibility of supplier/bidder.</p> <p>c) Addresses of the places of delivery will be conveyed at the time of signing of Contract/Purchase Order.</p>
<b>12. Bid Currency</b>	Prices shall be quoted in Pakistani Rupees (PKR)
<b>13. Quality of Goods/Services</b>	a) The Supplier will be responsible to ensure that all items are new, unused and in excellent condition at the time of delivery.

	<p>b) RSPN reserves the right to inspect the items upon delivery to ensure they meet the agreed-upon specifications. Any item found to be defective, damaged or non-compliant with the specifications will be rejected. The Supplier shall, at its own expense, promptly replace such item or remedy the defect to the satisfaction of the RSPN.</p> <p>c) The Supplier shall be responsible to comply with all applicable laws, regulations and industry standards concerning the quality and safety of printed materials.</p> <p>d) If the Supplier fails to deliver as per the RSPN requirements, RSPN shall have the right to forfeit payments for such part of the goods/services.</p>
<b>14. Award of Contract</b>	<p>a) A Contract will be signed with the successful bidder.</p> <p>b) Within two (02) days from the date of receipt of the Contract, the successful bidder shall sign and date the Contract and return it to RSPN. Failure to do so may constitute sufficient grounds for the annulment of the award, and forfeiture of the Bid Security.</p> <p>c) RSPN will award Contract to one successful bidder only per lot.</p>
<b>15. Termination and Dispute Resolution</b>	<p>The following clauses shall govern termination and dispute resolution for the Contract:</p> <p>a. <b>Termination for Convenience</b> The buyer reserves the right to terminate the Contract for convenience, without assigning any reason, at any time with written notice to the vendor.</p> <p>b. <b>Termination for Cause</b> The buyer may terminate the Contract for cause if the vendor fails to perform any material obligations, including but not limited to:</p> <ul style="list-style-type: none"> <li>i) Non-delivery or late delivery of supplies.</li> <li>ii) Delivery of defective or non-conforming supplies.</li> <li>iii) Failure to meet agreed-upon quality or performance standards.</li> </ul> <p>The buyer shall provide written notice to the vendor specifying the breach, and the vendor shall have ten (10) days to remedy the breach. If the breach is not remedied within this period, the buyer may terminate the Contract and seek damages.</p> <p>In case of termination due to non-delivery or late delivery of supplies, liquidated damages as specified in Section 18 shall also apply.</p> <p>c. <b>Force Majeure</b> Neither party shall be liable for any delay or failure to perform its obligations under the Contract due to causes beyond its reasonable control, such as acts of God, natural disasters, wars, or other unforeseeable events.</p> <p><b>Dispute Resolution:</b> All disputes arising directly under the express terms of the Contract or the grounds for termination thereof shall be resolved as follows:</p>

	<p>The senior management of both parties shall meet to attempt to resolve such disputes amicably. If the disputes cannot be resolved amicably, either party may make a written demand for formal dispute resolution and specify therein the scope of the dispute. Within fifteen (15) days of such written notification, the dispute shall be submitted for conciliation by a mutually agreed impartial mediator. In the event of failure of the conciliation procedure, either party may submit the dispute to the Courts having jurisdiction within Islamabad.</p>
<b>16. Right to vary requirement at time of award</b>	<p>The quantities may be increased or decreased by up to a maximum of 20% of the original quantity.</p>
<b>17. Performance Security</b>	<p>The successful bidder shall, within three (03) working days of the award of Contract, provide a Performance Security in the form of Bank Draft/Pay Order equivalent to 5% of the Contract value. The Performance Security shall be returned upon successful completion of delivery to the satisfaction of RSPN. If the successful bidder fails to perform or fulfill the contractual obligations, the Performance Security will be forfeited.</p>
<b>18. Liquidated Damages</b>	<p>If the supplier fails to deliver the items within the given timeline, the Supplier shall be liable to pay a penalty of 1.25% of the total Contract price for each week of delay.</p> <p>The total penalty shall not exceed 5% of the total Contract amount.</p> <p>If the delay exceeds four (04) weeks, RSPN reserves the right to terminate the Contract and forfeit the Performance Security.</p>
<b>19. Payments</b>	<p>Payments by RSPN will be made through online banking within two (02) weeks upon delivery of each consignment and submission of valid invoice and after successful delivery &amp; acceptance of required goods/services. Taxes will be deducted as per applicable law.</p>
<b>20. Confidentiality</b>	<p>Information relating to the examination and evaluation of bids, and the recommendation of Contract award, shall not be disclosed to the applicant(s) or any other persons not officially concerned with such process, even after the contract award.</p>
<b>21. General Conditions</b>	<ol style="list-style-type: none"> <li>RSPN, cannot under any circumstances or for any reason whatsoever, be held liable for damage or injury by the staff or property of the bidder while the action is being carried out or as a consequence of the action. RSPN cannot, therefore, accept any claim for compensation or increases in payment in connection with such damage or injury.</li> <li>RSPN reserves the right to reject any or all bids. RSPN may exercise this right at any time before the award notification or Contract signing, without providing any reasons.</li> <li>The bidder shall investigate and consider all factors in the preparation of the bid. The bidder shall be deemed to have satisfied itself fully before submitting the bid as to the correctness and sufficiency of its bids for the bid price to cover all obligations. No adjustment in the bid price and/or time schedule, except for those arising from an increase in quantity on the demand and approval of the RSPN, shall later be allowed.</li> </ol>

	<ul style="list-style-type: none"> <li>d) Bidders are advised to ensure that all unit prices and total prices are consistent. In the event of any discrepancy between the unit price and the total price specified in the bid, the unit price shall prevail and the total price will be re-computed by RSPN for the evaluation purpose.</li> <li>e) Bidder shall be responsible for ensuring that all tax calculations are correct and conform to applicable tax regulations. If discrepancies are found, RSPN reserves the right to adjust the bid prices based on the corrected tax calculations for evaluation purpose. Errors or omissions in tax calculations may result in the bid being deemed non-compliant or rejected.</li> <li>f) In case a bidder claims any tax exemption, the bidder must submit a valid tax exemption certificate or other relevant documentation along with the bid. The certificate should clearly state the nature and scope of the exemption. RSPN reserves the right to verify the validity of the exemption certificate. Failure to provide the required certificate may result in the bid being considered non-compliant.</li> <li>g) The tenderers shall nominate their authorised representatives to whom all communications during the tender process shall be addressed. The tenderers shall provide in their tenders the name, title, contact number (landline, mobile), fax number and e-mail address of their authorised representatives.</li> <li>h) RSPN shall not be responsible for any costs or expenses incurred by bidders in connection with the preparation or delivery of the bids.</li> <li>i) The publication of this ITB does not obligate RSPN in any way unless a formal Contract is signed by both parties.</li> <li>j) RSPN reserves the right to modify any terms, conditions, quantities, or specifications and may request revised bids from bidders in response to such changes.</li> <li>k) RSPN reserves the right to reject all bids and re-tender without providing any reasons and shall not be liable for any costs or damages arising from such rejection.</li> </ul>
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**Price Schedule:**

Terms:

- i) The prices/rates in **Pak Rupees** shall be offered in the table given below.
- ii) The bid price shall be quoted inclusive of all taxes, duties, levies, insurance, freight, transportation and delivery charges etc.
- iii) The items quoted shall be new in all respect.

**Lot # 01**

#	Item Name	Unit	Qty	Unit Price Exclusive of GST	GST (where applicable)	Unit Price Inclusive of GST	Total Amount (Inclusive of GST)
1	School in a Box	Kits	293				

**Lot # 02**

#	Item Name	Unit	Qty	Unit Price Exclusive of GST	GST (where applicable)	Unit Price Inclusive of GST	Total Amount (Inclusive of GST)
1	Menstrual Hygiene Management (MHM) Kit for Girls (9 years + above)	Kits	6,000				

**Lot # 03**

#	Item Name	Unit	Qty	Unit Price Exclusive of GST	GST (where applicable)	Unit Price Inclusive of GST	Total Amount (Inclusive of GST)
1	Student Learning Kit	Kits	43,950				

**Lot # 04**

#	Item Name	Unit	Qty	Unit Price Exclusive of GST	GST (where applicable)	Unit Price Inclusive of GST	Total Amount (Inclusive of GST)
1	Teaching Kit	Kits	586				

**Lot # 05**

#	Item Name	Unit	Qty	Unit Price Exclusive of GST	GST (where applicable)	Unit Price Inclusive of GST	Total Amount (Inclusive of GST)
1	Library Trolley	Nos.	293				

**Lot # 06**

#	Item Name	Unit	Qty	Unit Price Exclusive of GST	GST (where applicable)	Unit Price Inclusive of GST	Total Amount (Inclusive of GST)
1	Story Books	Sets	293				