



EUROPEAN UNION



PROGRAMME FOR IMPROVED NUTRITION IN SINDH (PINS)

In support of the Accelerated Action Plan, Government of Sindh

Consolidated Report Two Days Training of District ODF Certification Committee Members



PINS is funded by the European Union





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Consolidated By

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Reviewed by

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Acronyms and abbreviations

AAP	Accelerated Action Plan for Reduction of Stunting and Malnutrition in Sindh
ACF	Action Against Hunger
AE	Agriculture Entrepreneurs
AFS	Agriculture and Food Security
AO	Agriculture Officer
CDD	Community Driven Development
CLTS	Community Led Total Sanitation
CNO	Community Nutrition Officer
CO	Community Organisation
CLEW	Community Livestock Extension Worker
DCC	District Coordination Committee
DPO	District Project Officer
DRM	Detailed Results Matrix
DRR	Disaster Risk Reduction
ER	Expected Results
FFS	Farmer Field School
GHD	Global Handwashing Day
GoS	Government of Sindh
HH	Household
LSO	Local Support Organisation
M&E	Monitoring and Evaluation
NRSP	National Rural Support Programme
ODF	Open Defecation Free
PHED	Public Health Engineering Department
PIM	Programme Implementation Manual
PINS	Programme for Improved Nutrition in Sindh
PIU	Programme Implementation Unit
PLW	Pregnant and Lactating Women
PM	Programme Manager
PMU	Programme Management Unit
SBCC	Social and Behaviour Change Communication
SUCCESS	Sindh Union Council and Community Economic Strengthening Support Programme
RSPN	Rural Support Programmes Network
RSPs	Rural Support Programmes
SRSO	Sindh Rural Support Organization
ToT	Training of Trainers
TRDP	Thardeep Rural Development Programme
UC	Union Council
VAP	Village Action Plan
VDP	Village Development Plan
VO	Village Organisation
WASH	Water Sanitation and Hygiene

Overview

Government of Sindh (GoS) through its Planning and Development Department (PDD) is implementing a six-year multi-sectoral Sindh Accelerated Action Plan(AAP) for Reduction of Stunting and Malnutrition with the objective of reducing stunting rate from the existing 48 percent to 40 percent by 2021. The European Union (EU), under the EU Commission Action Plan on Nutrition 2014, is supporting GoS in addressing the issue of malnutrition. Therefore, EU Brussels Office has approved the four-year Programme for Improved Nutrition in Sindh (PINS) to be implemented in ten districts of Sindh starting from February 15, 2018 and ending in July 14, 2021.

RSPN is leading the PINS Nutrition sensitive component (Expected Result-3) with four partners: Action Against Hunger (ACF), National Rural Support Programme (NRSP), Sindh Rural Support Organisation (SRSO) and Thardeep Rural Development Programme (TRDP). This component includes nutrition sensitive interventions i.e. Water, Sanitation and Hygiene (WASH) and Agriculture & Food Security (AFS).

Rural Support Programmes Network (RSPN) in connection with WASH component coordinated with Accelerated Action Plan (AAP), Government of Sindh for notification for nominations from the district the ODF certification committees under the chair of deputy commissioner of respective district aimed at certify the villages as Open Defecation Free status. The notified committee headed by Local Government Department and have representation from Public Health and Engineering Department, Department of Health, Education and Social Welfare Department. In each district, two days training of District ODF certification Committees will be organized in order to orient the district ODF certification committee members on their role and responsibilities for certification of RSPs' intervened villages as open defecation free.

(Notification of these committees are annexed as under)

Background and Introduction

RSPs coordinated with district administration in the respective district in connection with letter of notification issued pertaining to committee for schedule of the orientation. A series of orientation sessions have conducted as per schedule mentioned below;

Schedule	Venue / RSP	Resource Person
7 th to 8 th October, 2019	DC Conference Tando Muhammad Khan - NRSP	MR Kayani, WASH Specialist Zaheer Ahmed, Capacity Building Officer
22 nd to 23 rd October, 2019	PIU Jamshoro – TRDP	MR Kayani, WASH Specialist Zaheer Ahmed, Capacity Building Officer
22 nd to 23 rd October, 2019	Gymkhana Makli, Thatta - NRSP	Murtaza Lashari, District Project Officer Abdul Ghani, WASH Officer
30 th to 31 st October, 2019	District Field Office, Sujawal - NRSP	MR Kayani, WASH Specialist Zaheer Ahmed, Capacity Building Officer
5 th to 6 th November, 2019	District Filed Unit, Tando Allahyar - NRSP	MR Kayani, WASH Specialist Zaheer Ahmed, Capacity Building Officer
7 th to 8 th November, 2019	Burj Ul Marjan Hotel, Larakana – SRSO	Zaheer Ahmed, Capacity Building Officer Imtiaz Ali, M&E Officer
11 th to 12 th November, 2019	Kundan Hotel, Shikarpur - SRSO	Zaheer Ahmed, Capacity Building Officer Imtiaz Ali, M&E Officer
13 th to 14 th November, 2019	DC Conference Hall, Matiari- SRSO	Zaheer Ahmed, Capacity Building Officer Imtiaz Ali, M&E Officer
14 th to 15 th November, 2019	District Office Kambar@Shahdadtal- SRSO	MR Kayani, WASH Specialist
30 th to 31 st December, 2019	Gymkhana Dadu, TRDP	Zaheer Ahmed, Capacity Building Officer Mohan Thakur, WASH Engineer

The orientation sessions were conducted with a standardized approach with notified committee members from departments including Revenue, Education, Local Government, Social Welfare and PHED in order to get them aware about the programme interventions specifically WASH component and AFSL component in general along with district profiles with respect to Programme for Improved Nutrition in Sindh. The district administration deputy commissioners, additional deputy commissioners and assistant commissioners of respective district and taluks participated in the workshops enthusiastically and directed the departmental nominees for taking active part in the workshop and get



oriented on their important role for ODF certification of villages.

Beside, district administration other WASH sector stakeholders also participated in the training workshops.

Respective RSPs Programme Managers and regional officials attended the events and provided introductory remarks on this forum by discussing the RSPs' approach and interventions in the district. Nazar Joyo, ArfatMajeed, Ali Muhammad Kallar, Hamid Magsi, Asad and Jamal Mustafa Shoro joined during these workshops.

Introduction

The workshop were started with recitation of verses from the Holy Quran and Participants were provided an opportunity to introduce themselves and their department. The participants were briefed about the programme specifically and shared the objectives of these series of workshops.

Training Objectives and Individual Pre-Test

- To orient the members about their role and responsibilities of ODF certification committees, process for initial and sustainability certification and indicators to be used for certification.
- These training will also focus on how to provide support to VOs for ODF certification of their village.

Individual Pre-Test (Training Evaluation)

The facilitator distributed a format to pre-test the knowledge, skills and aptitudes of the participants and guided them to respond on the given template to the best of their abilities.

The purpose of the pre-test was to analyse the conceptual understanding of the participants regarding **“District ODF Certification Committee and Its prime responsibility for OD free villages”**, so that the facilitator formulate a customized strategy for session delivery in better and appreciative manner. The template was in English language and easily understandable for all the participants. The pre training evaluation was facilitated by RSPs staff aimed at incorporating into the narrative report.



However, it was really a challenging exercise to get input from Govt. officials as a part of pre training evaluation and took momentous efforts to mobilize them and get response as it required. Although, this template was introduced and briefed to the participants and followed by assistance by staff.

Provision of Training Material

The participants were provided the relevant material for their in-depth learning on the conceptual understanding WASH terminologies, ODF certification tools, these included,

- PINS Programme Introduction,
- Agenda,
- Copy of power point presentations,
- District Nutrition Profile, and ODF Certification and Sustainability Tools

Training Methodologies

The facilitator used a strategic and dynamic approach to deliver the session as the audience were distinctive in nature comparative to other development sectors. Trainee group consists of key officials of various departments; hence delivered session via multimedia approach, encourage discussion and brainstorming, experience sharing and audio - visual aids for clarity on CLTS triggering etc.

Training Workshop Proceeding

Day One:

The workshop(s) begin with registration of the Participants and recitation of verses from Holy Quran followed by the Welcome Note by the RSPs' representative. After rapport building; Introduction session initiated through Ice breaking and participants were encouraged to express their expectations and concerns about these workshops. Trainee group keenly discussed the bees in their(s) bonnet and set the Norms for smooth proceeding of workshop(s), followed by the objectives and relevancy with Government officials

Session 1: Brief Session on Social Mobilization Approach and SUCCESS Intervention:

This session mainly conducted by RSPs PM / RM to brief audience about the social mobilization approach and community institutions raised / federated under SUCCESS programme. The emphasis was given to interventions such as MHIs, IGGs, CIF and others by focusing on PINS programme interventions as well. During the session the importance and contribution of Government Line departments under the umbrella of Accelerated Action Plan, Government of Sindh in implementation of Programme for Improved Nutrition in Sindh also highlighted.

Session 2: Introduction to WASH Interventions and its linkages with Nutrition

The participants have been given an overview of PINS Programme, its interventions and district focus achievement against targets, Conceptual framework for analysing causes of malnutrition and a brief overview to PINS – ER3 and its Interventions with specific focus on programme district with the help of District Nutrition Profile and Programme achievement under PINS ER3.

Sr#	District	#of Talukas	#of UCs	#of VOs	#of COs	HHs
1	Dadu	2	29	291	2919	58734
2	Sujawal	3	20	191	1916	38552
3	Matiari	2	15	151	1515	34484
4	Tando Mohammad Khan	2	15	151	1515	30484

5	Jamshoro	2	17	171	1716	34528
6	Tando Allahyar	2	16	161	1615	32457
7	Kambar Shahdadkot	4	24	241	2418	48653
8	Larkana	2	22	221	2217	44609
9	Thatta	2	17	171	1716	34528
10	Shikarpur	2	19	191	1916	38552
	Total	23	194	1940	19443	392332

Session 3: Process for Development of Village Action Plan (VAP) through customized participatory tools at VO level.

Participants will be able to understand/review VAP and customized participatory tools (This exercise will also help them understand VAP with focus on Sanitation and water safety through following steps:

Preparatory steps:

- Review / update of VDP
- Review of HHs data from CRPs list
- Review / development of village map

Triggering- CLTS Tools/steps:

- Transact Walk to Open Defecation places, dumping points and water sources (Sanitary Survey)
- Calculation of faeces
- Flow Diagram
- Calculation of medical expenses
- Possible solution/ available low cost options



Village Action Plan

Process for ODF Declaration, Verification, Certification and Celebrations:

The participants will be able to understand the process of ODF:

- I. Criteria / indicators
- II. Declaration
- III. Verification
- IV. Certification (First and second Level)
- V. Celebration

Presentation of RSP District ODF Plan (Taluka, VOs with Settlements, HHs, population their status as ODF declared and month-wise/ verification for all designated areas / VOs.

At the end of presentation, Kamal Kar's video on CLTS Triggering is also shown to participants for further clarity on community led total sanitation approach leads to open defecation free villages and construction of latrines on self-help basis.

Session 4: Process for ODF Declaration, Verification, Certification and Celebrations

The participants were oriented on the process of ODF Declaration, Verification, Certification, Celebration and Post Sustainability. The session started with brief overview of following;

- Criteria / indicators

- Declaration
- Verification
- Certification (First and second Level)
- Celebration

Presentation of RSP District ODF Plan (Taluka, VOs with Settlements, HHs, population their status as ODF declared and month-wise/ verification for all designated areas / VOs. The session also covered the ODF criteria first level and secondary level along with celebration principles with help of indicators and methodology.

Day Two:

Second day of the workshop(s) started with recitation of Holy Quran and recap of the concepts and topics covered on previous day. After these pre-requisites, the workshop(s) proceeds as per agenda.

Session 1: District ODF committee field plan & field arrangements

The facilitator with assistance of RSPs manager / DPOs discussed the tentative plan, which further will be discussed with district administration for further approval and go head to committee members to visit the villages to check ODF as per criteria oriented. The RSPs are subject to provide logistical facility to committee and also provide the list of VOs / villages to chair of committee.

Session 2: Introduction to ODF verification check list

The participants have been oriented on the process and familiarized with ODF verification check list. Moreover scenario for role play is for Village ODF declaration, verification and certification process using checklist.

The participants were provided the checklists and guidelines to use the tools for certification of OD free status of villages. The methodology was interactive and encouraged the groups to ask the questions for more clarity.

Sr. #		Category	Indicator	Means	Yes	No
1	Functional community institution (sustainability)	Each ODF village has a functional VO and no excreta is found in open	Record register of VO (documentation of routine meetings, membership, participation in meetings, decisions taken, responsibilities assigned to members and report about implementation of decision)			
2	"Excreta Free" open spaces	no sign of excreta in open	observation			
3	Availability and use of latrine	100 % of the HH have their latrines and are being used	Households list provided by CRP (reflected on relevant information against these indicators) & observation			
4	# of people per latrine	100 % HH have their latrines and are being used by maximum of 15 people, however sharing is acceptable.				
5	Excreta Free hands	100 % availability of Hand washing facilities exists in close proximity to all latrines and have water and soap (or a soap substitute) available for use	Physical observation			
6	Safe drinking water handling	100 % Household practices safe water handling at HH level				
7	Protected Communal water sources	all existing water source/s are well protected from potential contamination by livestock and others				

Sr. #		Category	Indicator	Means	Yes	No
1	Functional community institution (sustainability)	Each ODF village has a functional VO and no excreta is found in open	Record register of VO (documentation of routine meetings, membership, participation in meetings, decisions taken, responsibilities assigned to members and report about implementation of decision)			
2	"Excreta Free" open spaces	no sign of excreta in open	observation			
3	Availability and use of latrine	80-100 % of the HH have their latrines and are being used	Households list provided by CRP (reflected on relevant information against these indicators) & observation			
4	# of people per latrine	80-100 % HH have their latrines and are being used by maximum of 15 people, however sharing is acceptable.				
5	Excreta Free hands	80-100 % availability of Hand washing facilities exists in close proximity to all latrines and have water and soap (or a soap substitute) available for use	Physical observation			
6	Safe drinking water handling	80-100 % Household practices safe water handling at HH level				
7	Protected Communal water sources	all existing water source/s are well protected from potential contamination by livestock and others				

Verification Team Members:		
Name:	Signatures:	Department/Agency:

Session 3: Operation and Maintenance of WASH structures

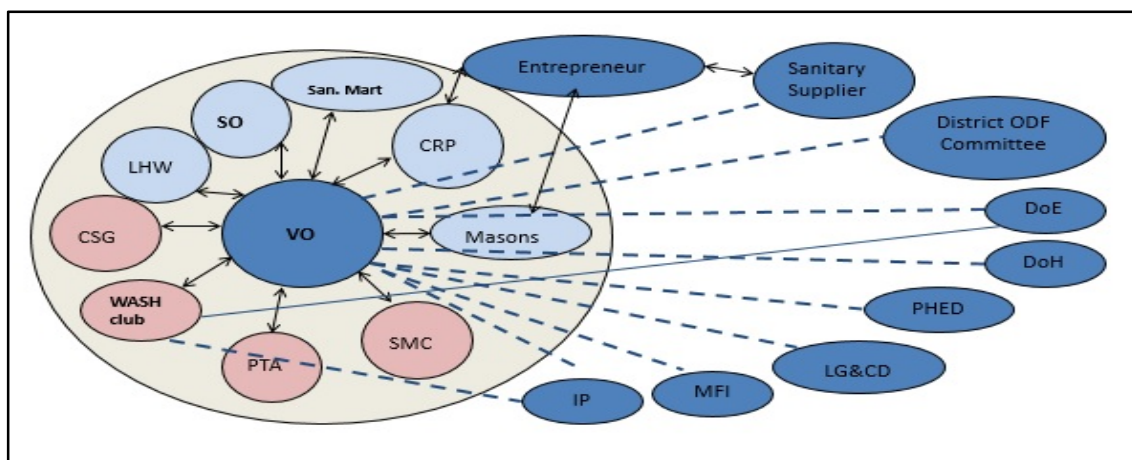
The participants have been oriented on operation and maintenance of WASH structures:

- Regular visit to WASH structures to see either the WASH structures (community and school) are functional or non-functional
- Regular fund raising from within the community O&M of WASH structures
- Linkages with Government department and elected representative to seek their support for O&M
- Linkages with local trained masons and RSPs engineers to seek their support for O&M

Regular discussion during WASH committee meetings about situation of WASH structures and update the member for O&M progress

Session 4: Linkages Development, coordination and Networking and Cross cutting themes

The participants have been guided to develop their understanding about Programme stakeholders (public and Private). They have also been oriented on the cross cutting themes like gender mainstreaming, DRR & climate change and role of government for sustainability.



Session 5: General Observation and recommendations by ODF Committee members

- Session was started late in certain districts due to cold weather, and attendance was not good on day one;
- Assistant Commissioner(s) visited day one and express his viewpoint and importance of ODF committee;
- IEC material and stationary promotional material shared with participants;
- Training Evaluation (Pre / Post Test and Feedback was not conducted properly;
- Hard copy of training Material including presentation was not shared with participants;



- Assistant Commissioner KN Shah and Additional Commissioner - I Dadu also attended the training and express his views and asked one day refreshed for absent participants before going into the field for ODF certification,

Conclusion remarks

Deputy Commissioner(s) / ADCs mainly provided the closing remarks and discussed the significance of the programme for improved nutrition in Sind and briefed the participants about their departments' integration in the DCCN forum. Further stressed the participants to understand the concepts, framework, indicators / criteria and ODF process and their role to certify declared village as ODF status. Further they thanked RSPs for their interventions related to WASH and efforts to certify the villages as OD Free status and also directed the committee members that the RSPs is doing the job that is prime responsibility of Government; However at the moment these notified committees should be stuck with responsibility and appreciated the active participation in the learning process.



Post Training Assessment and Participants Feedback

As session concluded, post training assessment and participants' feedback is conducted.

Certification of Committee Members:

After successful completion of the two days training, the participants were awarded certificate of participation to the departmental representatives.

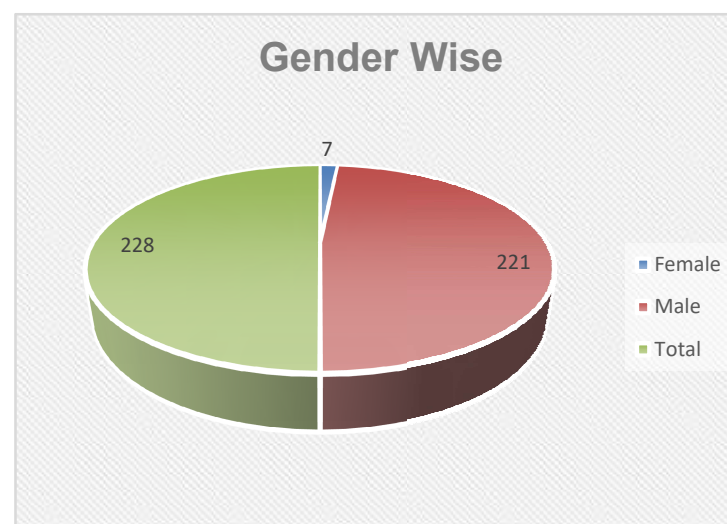
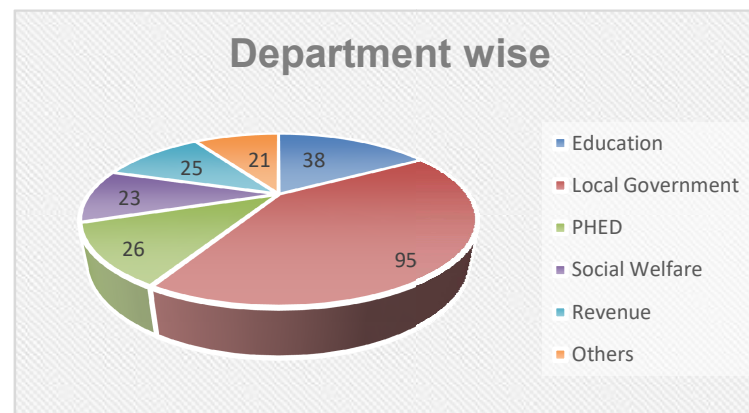


Pictorial Glimpse:



Annex A: (Summary of participants)

Total Number of District ODF Certification Committees Members Trained				
RSP	District	Target-Y2	Achievement	%
NRSP	Tando Allahyar	20	23	115%
	Tando Mohammad Khan	20	23	115%
	Sujawal	20	25	125%
	Thatta	20	22	110%
	Matiari	20	29	145%
	Total	100	122	122%
SRSO	Larkana	20	20	100%
	Shikarpur	20	32	160%
	Qambar Shahdadkot	20	20	100%
	Total	60	72	120%
TRDP	Jamshoro	20	13	65%
	Dadu	20	21	105%
	Total	40	34	85%
Grand Total		200	228	114%



Annex B: Training Agenda

Objective: The implementing RSPs will organize two day training of District ODF certification committee to acquaint them about their role towards certification of ODF Villages.

Time	Session	Contents & Expected Outcome	Methodology	Facilitator
0830 - 0900	Registration of the Participants	The participants will register themselves on the registration forms	Registration forms	
0900 - 0915	Recitation from the Holy Quran	One of the participants will recite verses from the Holy Quran	Recitation	From the Participants
0915 - 0930	Welcome Note	Participants will be formally welcomed by IP representative	Address	RSP Resource person
0930 - 1000	Introduction/ Ice breaking and expectations of the participants and Norm Setting	<ul style="list-style-type: none"> ▪ This session will help participants to know each other ▪ The expectation of the participants will be noted down and these will be grouped and matched with the training objectives ▪ Participants will set the norms for the workshop 	Flash cards or board	
1000 - 1010	Pre training Assessment	Pre – Testing	Pre-test formats	
1010 - 1025	Objectives of the Training	The objectives of the training will be shared with the participants	PPT	
1025 - 1125	Introduction to WASH Interventions and its linkages with Nutrition	<p>The participants will be able to understand the technical updates related to Water, Sanitation, Hygiene and Nutrition and will be able to explain during the household visits and community meetings:</p> <ul style="list-style-type: none"> ▪ Conceptual framework for analyzing causes of malnutrition ▪ A brief overview to Programme Interventions under PINS ER3 ▪ Programme achievement under PINS ER3 (WASH Component) 	<p>Group work / brain storming/ Presentation</p> <p>The District Project Officer will share the interventions and achievements against set indicators</p>	
Tea Break (15min)				
1140 - 1300	Process for Development of Village Action Plan (VAP) through customized participatory tools at VO level	<p>At the end of the session, participants will be able to develop/review VAP with the help of customized participatory tools (This exercise will also help them in preparation of VAP with focus on Sanitation and water safety through following steps:</p> <p>Preparatory steps:</p> <ul style="list-style-type: none"> ▪ Review / update of VDP (in context of ODF & water safety planning) ▪ Review of HHs data from CRPs list ▪ Review / development of village map <p>Triggering- CLTS Tools/steps:</p> <ul style="list-style-type: none"> ▪ Transact Walk to Open Defecation places, dumping points and water sources (Sanitary Survey) 	<p>Presentation, group work & discussion</p> <p>(Show sample VAP & Village Map)</p>	

		<ul style="list-style-type: none"> ▪ Calculation of faeces ▪ Flow Diagram ▪ Calculation of medical expenses ▪ Possible solution/ available low cost options ▪ VAP (developing) 		
Prayer & Lunch Break (60 min)				
1400 - 1500	Process for ODF Declaration, Verification, Certification and Celebrations	<p>At the end of this session, the participants will be able to understand the process of ODF:</p> <ol style="list-style-type: none"> I. Criteria / indicators II. Declaration III. Verification IV. Certification (First and second Level) V. Celebration 	Presentation, Group work & Discussion	
1500 - 1630	District ODF committee field plan & field arrangements	At the end participant will understanding on Consolidation of VAP into UC Wise and District Wise Plan to seek approval from DCC and share with concerned stakeholders (PIM page 22) and field arrangements engaging RSP, LSO etc.	Discussions and group work	

Day 2				
0900 - 0905	Recitation of the Holy Quran	<ul style="list-style-type: none"> ▪ Recitation from Holy Quran 	Recitation	
0905 - 0930	Review of Day 1	<ul style="list-style-type: none"> ▪ Recap of the Previous day 	Discussion	
0930 - 1100	Introduction to ODF verification check list	At the end of this session, the participants will be able to understand the process and familiar with ODF verification check list. Moreover scenario for role play is for Village XYZ ODF declaration, verification and certification process using checklist	Presentation and discussions & role play	
Tea Break (30 min) - working				

1130 - 1230	Operation and Maintenance of WASH structures	<p>The participants will be able to understand their role in operation and maintenance of WASH structures:</p> <ul style="list-style-type: none"> ▪ Regular visit to WASH structures to see either the WASH structures (community and school) are functional or non-functional ▪ Regular fund raising from within the community O&M of WASH structures ▪ Linkages with Government department and elected representative to seek their support for O&M ▪ Linkages with local trained masons and RSPs engineers to seek their support for O&M ▪ Regular discussion during WASH committee meetings about situation of WASH structures and update the member for O&M progress 	Presentation, Group work & Discussion	
1230 - 1330	Linkages Development, coordination and Networking and Cross cutting themes	<p>At the end of this session, the participants will develop their understanding about other programme stakeholders (public and Private) will be able to understand their role towards project activities. They will also develop their understanding on cross cutting themes like gender mainstreaming, DRR & climate change.</p>	Group work & Discussion	
<i>Prayer & Lunch Break (60 min)</i>				
1430 - 1445	Post test	To evaluate the learning of the participants		
1445 - 1600	Closing ceremony / Remarks	<ul style="list-style-type: none"> ▪ Participants Feedback/Remarks 		

Annex C: ODF Certification Committee Notifications



**Task Force Secretariat for Nutrition
Planning & Development Department
Government of Sindh
No. TFS/SERRSP/PM-43/2019
August 26, 2019**



To,

The Deputy Commissioners
Districts (All)

**SUBJECT: REQUEST FOR NOTIFICATION OF DISTRICT OPEN DEFECCATION
FREE (ODF) COMMITTEES**

Accelerated Action Plan for Reduction of Stunting and Malnutrition (AAP) is Government of Sindh's an overarching program for reducing stunting and malnutrition among children under five years of age. There are two important components of AAP including Sindh Enhancing Response to Reduce Stunting Project (SERRSP) supported by World Bank; and PINS (Program for Improved Nutrition in Sindh) assisted by European Union.

The Local Government (WASH) Sector is one of the most important sectors working along the both projects, which aims at to make villages Open Defecation Free (ODF).

In these contexts, in order to facilitate timely and effective implementation of WASH sector activities in your respective district, it is requested to consider issuance of a notification of District ODF Committee. The following structure is proposed for the ODF Committee (s) for your consideration:

1.	Additional Deputy Commissioner-1	Chair
2.	Deputy Director Local Government	Secretary/Member
3.	CMO/Town Officer/ Secretary Union Council (concerned)	Member
4.	Representative of District School Education Department	Member
5.	Representative of Social Welfare Department	Member
6.	Representative Public Health Engineering Department.	Member
7.	Representative of Implementing Partner(concerned)	Member

(Signature)
(Dr. MB RAJA DHAREJO)
Program Manager (AAP)

26.08.2019

C.c.to:

- P.S. to Chairperson, P & D Department, Govt of Sindh
- P.S. to Secretary (Planning) P&D Dep., Govt of Sindh.
- The Program Coordinator, WASH AAP, Govt. of Sindh
- All concerned
- Master File.



Tel 0744210625-29
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DEPUTY COMMISSIONER'S OFFICE
KAMBER-SHAHDADKOT @ KAMBER

DC/KSK/G.B/ 3280 /2019

Kamber Dated. 30/8 /2019

"Say no to Corruption"

NOTIFICATION

The following **Open Defecation Free (ODF) Inspection Committee** is hereby notified comprising of following members with an objective to inspect villages declared as Open Defecation Free (ODF) by **Accelerated Action Plan (AAP)** partner / SAFF SUTHRO SINDH under the Program for Improved Nutrition in Sindh (PINS) and SAFF SUTHRO SINDH Project.

1.	Additional Deputy Commissioner-I	Chair
2.	Deputy Director Local Government Kamber Shahdadkot @ Kamber	Secretary/ Member
3.	CMO/ Town Officer/ Secretary/ Union Council (Concerned)	Member
4.	District Education Officer Kamber Shahdadkot @ Kamber	Member
5.	Deputy Director Social welfare Department Kamber Shahdadkot	Member
6.	Executive Engineer (PHED) Kamber Shahdadkot @Kamber	Member
7.	Representative of SRSO (DPO)	Member

TERMS OF REFERENCES:

1. The committee shall inspect and certify the villages as open defecation free (ODF) after observing physical conditions of the villages and award certificates to these villages for getting Open Defecation Free (ODF) status.
2. Participation of at least three members from above will be mandatory for declaration of the village as ODF
3. Additionally representatives of SRSO Kamber Shahdadkot and Local Support Organization (LSO) of respective Union Council would also participate in the committee to facilitate the process of ODF certification.
4. All the guidelines set out by Programme Manager (AAP) conveyed vide letter No: TFS/SERRSP/PM-43/2019 dated 26th August, 2019, regarding Open Defecation Free (ODF) shall be strictly implemented.

Deputy Commissioner
Kamber Shahdadkot @ Kamber

C.C to:

1. The Chairman Planning and Development Board, Government of Sindh
2. The Commissioner Larkana Division
3. Project Manager AAP-P&D Department Government of Sindh Karachi
4. The Members _____ (All)



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OFFICE OF THE
DEPUTY COMMISSIONER
LARKANO

No. DC/Asstt: Estt: /-7525
Dated: 05 September, 2019

"SAY NO TO CORRUPTION"

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The following Open Defecation Free (ODF) Inspection Committee is hereby notified comprising of following members with an objective to inspect villages declared as Open Defecation Free (ODF) by Accelerated Action Plan (AAP) partner/SAFF SUTHRO SINDH under the program for improved Nutrition in Sindh (PINS) and SAFF SUTHRO SINDH Project.

1	Additional Deputy Commissioner-I, Larkano.	Chairman
2	Deputy Director Local Government Larkano.	Secretary/Member
3	CMO/Town Officer/Secretary/Union Council (Concerned) of District Larkano.	Member
4	Representative of District School Education Department, Larkano.	Member
5	Representative of Social Welfare Department, Larkano.	Member
6	Representative of Public Health Engineering Department, Larkano.	Member
7	Representative of SRSO (DPO), Larkano.	Member

TERMS OF REFERENCES:

1. The committee shall inspect and certify the villages as open defecation free (ODF) after observing physical conditions of the villages and award certificates to these villages for getting Open Defecation Free (ODF) status.
2. Participation of at least three members from above will be mandatory for declaration of the village as ODF.
3. Additionally representatives of SRSO Larkano and Local Support Organization (LSO) of respective Union Council would also participate in the committee to facilitate the process of ODF certification.
4. All the Guidelines set out by Programme Manager (AAP) conveyed vide letter No: TFS/SERRSP/PM-43/2019 dated 26th August, 2019, regarding Open Defecation Free (ODF) shall be strictly implemented.

H.S
5/9/19
Deputy Commissioner
Larkano

C.C to:

- The Chairman, Planning and Development Board. Government of Sindh, Karachi.
- The Commissioner, Larkano Division, Larkano.
- The Project Manager AAP-P&D Department Government of Sindh Karachi.
- The Member _____ All.



OFFICE OF THE
DEPUTY COMMISSIONER
SHIKARPUR.

No.GB:/ 2780 /2019

Dated 04/09/2019

0726-920200-10-12

0726-920202


NOTIFICATION

The following Open Defection Free (ODF) Inspection Committee is hereby notified comprising of following members with an objective to inspect villages declared as Open Defection Free (ODF) by Accelerated Action Plan (AAP) partner / SAFF SUTHRO SINDH under the Program for improved Nutrition in Sindh (PINS) and SAFF SUTHRO SINDH Project.

1.	Additional Deputy Commissioner-I Shikarpur	Chair
2.	Deputy Director Local Government Shikarpur	Secretary / Member
3.	CMO/Town Officer / Secretary Union Council (concerned)	Member
4.	District Education Office Shikarpur	Member
5.	Deputy Director Social Welfare Department Shikarpur	Member
6.	Executive Engineer, Public Health Engineering Division Shikarpur	Member
7.	Representative of SRSO (DPO)	Member


TERMS OF REFERENCES:

1. The committee shall inspect and certify the villages as open defection free (ODF) after observing physical conditions of the villages and award certificates to these villages for getting Open Defection Free (ODF) status.
2. Participation of at least three members from above will be mandatory for declaration of the village as ODF.
3. Additionally representatives of SRSO Shikarpur and Local Support Organization (LSO) of respective Union Council would also participate in the committee to facilitate the process of ODF certificate.
4. All the guidelines set out by Programme Manager (AAP) conveyed vide letter No.TFS/SERRSP/PM-43/2019 dated 26th August, 2019, regarding Open Defection Fee (ODF) shall be strictly implemented.


(RAHEEM BAKHSH MAITLO)
DEPUTY COMMISSIONER
SHIKARPUR.

CC to :-

1. The Chairman, Planning and Development Board, Government of Sindh, Karachi.
2. The Commissioner, Larkano Division, Larkano
3. The Project Manager AAP-P&D Department, Government of Sindh, Karachi.
4. The Members _____ (All)


(RAHEEM BAKHSH MAITLO)
DEPUTY COMMISSIONER
SHIKARPUR.



**OFFICE OF THE
DEPUTY COMMISSIONER
SUJAWAL**

Ph: 0298510359, Fax:0298510358
Email: dcsujawal@hotmail.com
DC/ Suj / 408-H/2019
Dated: 04/09/2019

NOTIFICATION

The Following Open Defecation Free (ODF) Inspection Committee is hereby notified Comprising of following member with an objective to insect villages declared as open Defecation Free (ODF) by Accelerated Action Plan (AAP) Partner /SAFF SUTHRO SINDH under the Program for Improved Nutrition in Sindh (PINS) and SAFF SUTHRO SINDH Project.

<u>1</u>	Additional Deputy Commissioner 1	Chairman
<u>2</u>	Deputy Director Local Government Sujawal	Secretary Member
<u>3</u>	CMO/Town Officer /Secretary/Union Council (Concerned)	Member
<u>4</u>	District Education Officer Sujawal	Member
<u>5</u>	Deputy Director Social Welfare Department Sujawal	Member
<u>6</u>	Executive Engineer (PHED) Sujawal	Member
<u>7</u>	Representative Of NRSP (DPO) Member	Member

TERMS OF REFERENCES:

1. The Committee Shall Inspect and Certify the Villages as Open Defecation Free (ODF) after observing Physical Condition of the Village and award Certificates to these village for getting Open Defecation Free (ODF) Status.
2. Participation of at least three member from above will be mandatory for declaration of the village as ODF.
3. Additionally Representative of NRSP- Sujawal and Local Support Organizations (LSOs) of respective Union would also participate in the Committee to Facilitate the Process of ODF Certification.
4. All the guidelines set out by Programme Manager (AAP) Conveyed Vide Letter No: TFS/5ERRSP/PN-43/2019 dated 26th August 2019 ,regarding open Defecation Free (ODF) shall be Strictly implemented.



(Signature)
(MUHAMMAD ISMAIL MUMT)
DEPUTY COMMISSIONER
SUJAWAL

C.C to:

1. The Chairman Planning and Development Board Government of Sindh
2. The Commissioner Hyderabad Division
3. Project Manager AAP-P&D Department Government of Sindh Karachi
4. The Member _____ (All)



022-9260702
Email: dctmkhan@hotmail.com

**OFFICE OF THE
DEPUTY COMMISSIONER**

TANDO MOHAMMAD KHAN
No. /Estt:/DC/TMK/ 850 /2019
T.M. Khan, dated: 26-7 /2019

"SAY NO TO CORRUPTION"

Notification

Open Defecation Free (ODF) Inspection Committee

In connection to the earlier notification NO.SO (C-IV)(SGA&CD)/4-14/09(P-V) dated 27-10-2017 issued by the Chief Secretary Government of Sindh, Services, General Administration & Coordination Department Karachi. The District Administration Tando Muhammad Khan, Government of Sindh is pleased to constitute Open Defecation Free (ODF) Inspection Committee for inspection of the villages declared ODF by AAP Partner /SAFF SUTHRO SINDH partner (NRSP/MDF) under the PINS Programme/ SAFF SUTHRO SINDH Project.

The committee will inspect and certify the villages as open defecation free (ODF) after observing the physically conditions of the village and award certificates to these villages for getting open defecation free (ODF) status.

The District Administration Tando Muhammad Khan is please to nominate the following representative from various departments for this committee.

1	Deputy Director Local Government -Tando Muhammad Khan	Chairman
2	District Health Officer, Tando Muhammad Khan	Member
3	District Education Officer- Tando Muhammad Khan	Member
4	Deputy Director Social Welfare Department -Tando Muhammad Khan	Member
5	DPO-NRSP Tando Muhammad Khan	Member
6	District Representative MDF Tando Muhammad Khan	Member

Participation of at least three members from above mentioned list will be necessary for declaration of the villages as ODF.

In addition, the representative of NRSP/MDF Tando Muhammad Khan and Local Support Organization (LSO) of respective Union Council would also be the part of this committee to facilitate the process of ODF certification.


Deputy Commissioner
Tando Muhammad Khan

Copy fwd to:

1. Programme Coordinator AAP/Director (PM&EC) Local Government Department Karachi
2. Project Manager AAP-P&D Department Government of Sindh Karachi
3. Deputy Director Local Government -Tando Muhammad Khan
4. District Health Officer (Health department Tando Muhammad Khan)
5. District Education Officer- Tando Muhammad Khan
6. Deputy Director Social Welfare Department -Tando Muhammad Khan
7. Project Manager PINS-Hyderabad.



No.DC/IB/3072/2019
OFFICE OF THE
DEPUTY COMMISSIONER THATTA
Dated: 5-9-2019

NOTIFICATION

In pursuance of Task Force Secretariat for Nutrition Planning & Development Department, Government of Sindh letter No.TFS/SERRSP/PM-43/2019 dated 26-08-2019, the District Open Defecation Free (ODF) Inspection Committee is hereby notified comprising of following members with an objective to inspect villages declared as Open Defecation Free (ODF) by Accelerated Action Plan (AAP) Partner / SAFF SUTHRO Sindh under the Program for improved Nutrition in Sindh (PINS) and SAFF SUTHRO Sindh Project.

1.	Additional Deputy Commissioner - I	Chairman
2.	Deputy Director Local Government Thatta	Secretary / Member
3.	CMO / Town Officer / Secretary / Union Council (Concerned)	Member
4.	District Education Officer Thatta	Member
5.	Deputy Director Social Welfare Thatta	Member
6.	Executive Engineer (PHED), Thatta	Member
7.	Representative of NRSP Thatta	Member

Terms of References:

1. The Committee shall inspect and certify the villages as open defecation free (ODF) after observing physical conditions of the villages and award certificates to these villages for getting Open Defecation Free (ODF) Status.
2. Participation of at least three members from above will be mandatory for declaration of the village as ODF.
3. Additionally representative of NRSP Thatta and Local Support Organization (LSO) of Respective Union Council would also participate in the committee to facilitate the process of ODF certification.
4. All the guidelines set out by Programme Manager (AAP) conveyed vide letter No.TFS/SERRSP/PM-43/2019 dated 26-08-2019 regarding Open Defecation Free (ODF) shall be strictly implemented.


DEPUTY COMMISSIONER
THATTA

Cc to:

1. The Chairman Planning and Development Board Government of Sindh.
2. The Coordinator to Chief Minister Sindh for Nutrition Karachi.
3. The Deputy Secretary (Staff) to Chief Secretary Sindh Karachi.
4. The Commissioner Hyderabad Division Hyderabad.
5. The Programme Coordinator, WASH (AAP), Government of Sindh Karachi.
6. The Additional Deputy Commissioner - I, Thatta.
7. The Project Manager, AAP-P&D Department Government of Sindh Karachi.
8. The Members _____ (All).



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Phone # 022-9250702
Fax # 022-9250703

No. DC./Asstt./Gen/ 3383 OF 2019
OFFICE OF THE
DEPUTY COMMISSIONER
TANDO ALLAHYAR
Dated: 28-08-19

NOTIFICATION

In pursuance of Letter No: TFS/SERRSP/PM-43/2019 Dated 26/08/2019 of Program Manager, Accelerated Action Plan for Reduction of Stunting and Malnutrition (AAP) Task Force Secretariat for Nutrition, Planning & Development Department Government of Sindh Karachi, District Open Defecation Free (ODF) Committee is hereby notified to facilitate timely and effective implementation of the Local Government (WASH) Sector activities.

The Local Government (WASH) Sector is one of the most important sectors working along the both projects of AAP i.e SERRSP (supported by World Bank) and PINS (assisted by European Union), which aims at to make villages Open Defecation Free (ODF).

The District Open Defecation Free (ODF) Committee shall comprise of following:

1	Additional Deputy Commissioner-I Tando Allahyar	Chairman
2	Deputy Director Local Government Tando Allahyar	Secretary / Member
3	District Education Officer (Primary) Tando Allahyar	Member
4	Executive Engineer (Public Health) Tando Allahyar	Member
5	Deputy Director Social Welfare Tando Allahyar	Member
6	Chief Municipal Officer Tando Allahyar	Member
7	District Program Officer (NRSP) Tando Allahyar	Member

(Rashid Ahmed Zardari)
DEPUTY COMMISSIONER
TANDO ALLAHYAR

C.C to

1. The Chairman, Planning & Development Board, Gos, Karachi.
2. The Coordinator to Chief Minister Sindh for Nutrition, Karachi.
3. The Principal Secretary to Governor of Sindh, Karachi.
4. The Principal Secretary to Chief Minister Sindh, Karachi.
5. The Commissioner Hyderabad Division, Hyderabad.
6. The Deputy Secretary (Staff) to Chief Secretary Sindh, Karachi.
7. The P.S. to Chief Secretary Sindh, Karachi.
8. The P.S. to Secretary (I&C), SGA&CD, Karachi.
9. The Program Coordinator, WASH AAP, Government of Sindh Karachi
10. The Additional Deputy Commissioner-I Tando Allahyar.



**OFFICE OF THE
DEPUTY COMMISSIONER, JAMSHORO**

Office Add: Kotri Railway Crossing, Near Technical Institute, Kotri, Tel #. 022-3871950-Fax # 022-3871199.
DC/Jud: / 827 Of/-2019/- Dated, 05 September, /2019.

NOTIFICATION

The following **Open Defection Free (ODF) Inspection Committee** is hereby notified comprising of following members with an objective to inspect villages declared as Open Defection Free (ODF) by **Accelerated Action Plan (AAP)** partner / SAFF SUTHRO SINDH under the Program for Improved Nutrition in Sindh (PINS) and SAFF SUTHRO SINDH Project.

1.	Additional Deputy Commissioner -1	Chair
2.	Deputy Director Local Government Jamshoro	Secretary Member
3.	CMO/ Town Officer/ Secretary/ Union Council (Concerned)	Member
4.	District Education Officer Jamshoro	Member
5.	Deputy Director Social welfare Department Jamshoro	Member
6.	Executive Engineer (PHED) Jamshoro	Member
7.	Representative of TRDP (DPO)	Member

TERMS OF REFERENCES:

1. The committee shall inspect and certify the villages as open defecation free (ODF) after observing physical conditions of the villages and award certificates to these villages for getting Open Defecation Free (ODF) status.
2. Participation of at least three members from above will be mandatory for declaration of the village as ODF.
3. Additionally, representatives of TRDP Jamshoro and Local Support Organization (LSO) of respective Union Council would also participate in the committee to facilitate the process of ODF certification.
4. All the guidelines set out by Programme Manager (AAP) conveyed vide letter No: TFS/SERRSP/PM-43/2019 dated:26 August 2019 regarding Open Defecation Free (ODF) shall be strictly implemented.



[Handwritten Signature]
5/9/2019
**Deputy Commissioner
Jamshoro**

C.C to:

1. The Chairman Planning and Development Board, Government of Sindh.
2. The Commissioner Hyderabad Division
3. Project Manager AAP -P&D Department Government of Sindh Karachi.
4. Members _____ (All)

OFFICE OF THE DEPUTY COMMISSIONER DADU
DATED: 04/09/2019

NO. OF DCEN 70
025-9200250-025-9200251-025-9200276
FAX NO: 025-9200252

NOTIFICATION

In pursuance of letter No: IFS/SERRSP/PM-43/2019 dated 26th August 2019 of Program Manager Accelerated Action Plan for reduction of Stunting and Malnutrition (AAP), Task Force Secretariat for Nutrition, Planning & Development Department Government of Sindh Karachi, District Open Defecation Free (ODF) committee is hereby Notified to facilitate timely and effective implementation of WASH sector activities in District Dadu. The open Defecation Committee Free (ODF) shall comprise of following:

1	Additional Deputy Commissioner-I Dadu	Chairman
2	Deputy Director Local Government Department	Secretary/Member
3	District Education Officer (Primary)	Member
4	Executive Engineer Public Health Engineering Department	Member
5	Deputy Director Social Welfare Department	Member
6	Chief Municipal Officer Dadu	Member
7	District Project Officer TRDP PINS-ER-3	Member
8	District Manager MDF Dadu SSS Project	Member


RAJA SHAH ZAMAN KHUHRO
DEPUTY COMMISSIONER
DADU

Copy FWCs to:

The Program Manager (AAP), Task Force Secretariat for Nutrition P&D Department Government of Sindh, Karachi.

The P.S to Chairman P&D Department Government of Sindh, Karachi.

The P.S to Secretary (Planning) P&D Department Government of Sindh, Karachi.

The Program Coordinator WASH - AAP Government of Sindh, Karachi.

All concerned.

Master File.


RAJA SHAH ZAMAN KHUHRO
DEPUTY COMMISSIONER
DADU



PHF 013-0760013
PHF 013-0760014

OFFICE OF THE
DEPUTY COMMISSIONER MATIARI
NO. 347/DC-MISC/DC/MAT/2019
Matiari Dated: 01-10-2019

NOTIFICATION

The following Open Defecation Free (ODF) Inspection Committee is hereby notified comprising of following members with an objective to inspect villages declared as Open Defecation Free (ODF) by Accelerated Action Plan (AAP) Partner / SAFF SUTHRO SINDH under the program for Improved Nutrition in Sindh (PINS) and SAFF SUTHRO SINDH Project.

01	Additional Deputy Commissioner-I	Chairman
02	Deputy Director Local Government Matiari	Secretary Member
03	CMO/Town Officer/Secretary/Union Council (Concerned)	Member
04	District Education Officer Matiari	Member
05	Deputy Director Social Welfare Department Matiari	Member
06	Executive Engineer (FHED) Matiari	Member
07	Representative of NRSP (DFO) Member	Member

TERMS OF REFERENCES:

1. The Committee shall inspect and certify the villages as Open Defecation Free (ODF) after observing physical condition of the village and award Certificates to those villages for getting Open Defecation Free (ODF) status.
2. Participation of at least three members from above will be mandatory for declaration of the village as ODF.
3. Additionally representative of NRSP Matiari and Local Support Organizations (LSOs) of respective Union would also participate in the Committee to facilitate the process of ODF Certification.
4. All the guidelines set out by Program Manager (AAP) conveyed vide letter No. TPS (SERASP/PM-43/2019 dated 26th August 2019 regarding Open Defecation Free (ODF) shall be strictly implemented.






(GHULAM HYDER CHANDIO)
DEPUTY COMMISSIONER
MATIARI

Cc to

- The Chairman Planning and Development Board Government of Sindh.
- The Commissioner Hyderabad Division, Hyderabad.
- The Project Manager AAP P&D Department Government Sindh Karachi.
- Members _____ All

Annex D: ODF Certificate



PROGRAMME FOR IMPROVED NUTRITION IN SINDH (PINS)

In support of the Accelerated Action Plan, Government of Sindh

Certificate of Village as Open Defecation Free

This is to certify that the Village Organisation (Comprising of Bastis/Settlements)







in the Union Council _____ has acquired Open Defecation Free (ODF) status on _____ after assessment by the District ODF Committee

REPRESENTATIVE
District ODF Committee

REPRESENTATIVE
District ODF Committee

PROJECT MANAGER
RSP - PINS Nutrition Sensitive Component

PINS is funded by the European Union



Annex E: Definitions of EU

Definition of European Union: “The European Union is made up of 28 Member States who have decided to gradually link together their know-how, resources and destinies. Together, during a period of enlargement of 50 years, they have built a zone of stability, democracy and sustainable development whilst maintaining cultural diversity, tolerance and individual freedoms. The European Union is committed to sharing its achievements and its values with countries and peoples beyond its borders”.

Government of Sindh (GoS) through the Planning and Development Department (PDD) is implementing a six-year multi-sectoral Sindh Accelerated Action Plan for Reduction of Stunting and Malnutrition (AAP), with the objective of reducing stunting rate from the existing 48 percent to 40 percent by 2021. The European Union (EU), under the EU Commission Action Plan on Nutrition 2014, is supporting GoS in addressing the issue of malnutrition. Therefore, EU Brussels Office has approved the Programme for Improved Nutrition in Sindh (PINS) to be implemented in ten districts of Sindh which include Shikarpur, Thatta, Kambar Shahdadkot, Larkana, Dadu, Jamshoro, Matiari, Sajawal, Tando Allahyar and Tando Muhammad Khan.

RSPN is leading the PINS Expected Results (ER) 3 component with four partners: Action Against Hunger, National Rural Support Programme (NRSP), Sindh Rural Support Organisation (SRSO) and Thardeep Rural Development Programme (TRDP). This component includes nutrition sensitive interventions i.e. Water Sanitation and Hygiene (WASH) and Agriculture & Food Security (AFS).



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Programme for Improved Nutrition in Sindh

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