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Consolidated Training Report On Balochistan Public Procurement Rules 2014



ASSESSMENT AND STRENGTHENING PROGRAM

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1. Background

The Government of Balochistan enacted the Balochistan Public Procurement Regulatory Authority Act In 2009 but there Public Procurement Regulatory Authority was not established. The Act was amended in August 2013. The authority was established a year later in 2014. The Procurement rules were notified in December 2014.

Public procurement is at the nexus of governance, anti-corruption and competition, offering opportunities to build on common values of openness, transparency, fairness, competition, value for money and accountability.

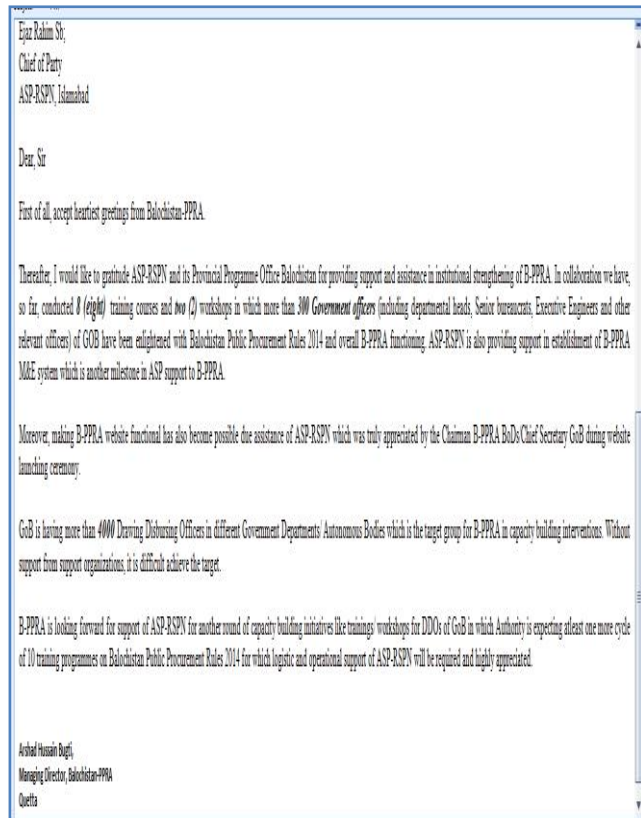
The sustainability of the procurement reforms lies in the dissemination of the procurement system and policies to all the relevant officials of regulatory authorities and stakeholder's of Balochistan. ASP-RSPN in consultation with Finance Department of Balochistan government prepared a capacity building plan for institutional development and strengthening of the public procurement regime in the province. ASP-RSPN developed a capacity building plan in consultation with Finance Department of Govt. of Balochistan.

Under Phase I of the CB plan, ASP-RSPN provided assistance in the development of Procurement Rules, Standard Bidding Documents, Human Resource Manual, Monitoring & Evaluation manual, development of an interactive Website for B-PPRA which became functional since February 2015 and delivery of ten (10) training programs on updated procurement rules for the concerned officials of B – PPRA and autonomous bodies at provincial level to equip them to learn all the technical aspects of newly notified procurement rules. The aim of these training programs was to enhance the personal capacity in smooth functioning of their organizations.

The ASP's efforts were lauded by the Balochistan government as a breakthrough in bringing the reforms in improving the governance, management, transparency, accountability and quality of public procurement of goods, works and services at all levels.

1.1. Rationale for Training

Efficient and effective utilization of public funds needs to be backed by a robust public procurement system. Like other governments, Balochistan was also using the old and outdated models and procedures for procurement under the public sector. ASP-RSPN extended institutional building assistance to government of Balochistan, which led to the establishment and strengthening of the procurement authority in Balochistan. The collaboration with B-PPRA emphasized on a well functioning and transparent procurement system in the province.



Mr. Arshad Hussain Bugti, Managing Director letter of request to Mr. Ejaz Rahim, CoP, ASP-RSPN for continued support to B-PPRA

After the successful completion of Capacity building Phase I, in which ten training programs were delivered on procurement rules around 400 officers spread all over the province. Balochistan government B-PPRA senior management support i.e. management requested for ASP-RSPN's continued assistance in capacity building interventions which includes training programs on Balochistan Public Procurement Rules 2014.

The key objective of these training programs was to enhance the personal capacity of in smooth functioning of their organizations. Additionally, familiarize the officers with the newly adopted procurement rules.

1.2. ASP-RSPN's Capacity building Initiative Phase II

The capacity building plan of B-PPRA Phase II aims to strengthen and support the newly established regulatory authority in the aforementioned areas of institutional capacity building. The overarching goal is to improve governance, management, transparency, accountability and quality of public procurement of goods, works and services. PPRAs also endowed with the responsibility of monitoring procurements carried out by public sector agencies and organizations.

Managing Director B-PPRA through a letter requested ASP-RSPN for the assistance in the capacity building interventions i.e. one more cycle of ten (10) training programs on Balochistan Public Procurement Rules 2014 covering more officers from a target group of more than 4000 drawing disbursing officers in different government departments / autonomous bodies/ Districts of Balochistan. Additionally translation and printing of Procurement Rules, replication of IT based human resource and financial management modules, maintenance of website and carry out the monitoring and evaluation function. Hence, ASP-RSPN in consultation with the Balochistan government, developed capacity building plan Phase II, approved by USAID in February, 2016 with a focus of ten training programs on Procurement Rules 2014.

1.2.1. Components of B-PPRA Capacity Building Plan Phase II

Capacity building of B-PPRA Phase II envisaged laying out the institutional infrastructure of a supreme regulatory body in the province for managing and overseeing public sector procurement in Balochistan. The ASP approach for the Capacity Building comprised of four components as:

- **Component I:** Translation and printing of Procurement Rules were carried out for the purpose of dissemination and implementation purposes in the training programs.
- **Component II:** Replication of human resource and finance modules in B-PPRAs website.

- **Component III:** Provision of assistance in developing a detailed report based on monitoring and evaluation framework prepared by ASP for B-PPRA for year 2014-15 developed by ASP.
- **Component IV:** Imparting trainings to concerned officers / officials of the Government departments at the Provincial and district level.

1.3. Achievements on ASP's Initiatives

CB plan was scheduled to be completed in a period of six months. However, the implementation of the capacity building activities was not executed on the agreed time and extended till September, 2016. One of the major reasons was the loss of over a month from May - June, due to engagement of Government officers in the other matters due to close of the financial year. Furthermore, June also marked the Holy month of Ramazan which slowed down further the activities specially training programs. Security situation also remained a hurdle in the completion of CB activities particularly in Balochistan.

However, ASP-RSPN has achieved significant progress on all the capacity building activities in Phase II.

Status of the CB plan Phase II is as:

- Translation in Urdu language and Printing of Procurement Rules.
- ASP extended its support in the development and installation of human resource and finance module on B-PPRA website.
- Monitoring and evaluation implementation report developed, based on monitoring and evaluation framework prepared by ASP for B-PPRA for year 2014 - 15 developed by ASP.
- Similarly eight (08) training programs have been delivered to the B-PPRA staff on the newly developed Procurement Rules.

1.4. Training of B-PPRA Staff / Other Officers of Balochistan

Capacity building / Training of staff is the process of enhancing the skills, capabilities and knowledge of employees for doing a particular job. Training and capacity development are intrinsic parts of human resource management system that moulds the thinking of employees and leads to quality performance of employees. It is continuous and never ending process. It is not only significant for enhancing the individual's capacity but is also vital for organizational development and success.



First Training on Balochistan Public Rules 2014; 28-29, March 2016, Sibi, Balochistan.

ASP-RSPN's aim of institutional capacity building is important breakthrough in enabling local organizations more transparent, accountable and effective in the last six years. Training is a crucial part of capacity building plans devised for the sustainability of newly developed reforms of the systems of public sector organizations.

The capacity building plan Phase II developed for of B-PPRA also planned training programs to concerned officers / officials of the government departments, autonomous bodies at the provincial level, based on 200 to 250 officers were expected to be trained.

1.4.1 Content of the Training program

The training aimed to disseminate the newly developed Procurement Rules and further augment the capacity of government officials of various departments in Balochistan and B-PPRA staff on general and technical aspects of procurement rules as well as international and national best practices.

The training program was designed to cover the following areas:

➤ Procurement Management

- Procurement Principle
- Procurement Planning
- Tendering
- Procurement Processes and Procedures
- Procurement Method
- Evaluation Criteria
- Contracting
- Grievance Redressal Mechanism (GRM)
- Procurement Rules
- Procurement Regulations
- Standard Bidding Documents



*Female Participation in Training on B-PPRA Rules
March 30-31, 2016 at Sibi, Balochistan*

➤ Use of Website

- Tendering modules etc

➤ Government Rules and Regulations

➤ Monitoring and Evaluation

1.4.2 Overview and Summary of Training programs

ASP-RSPN in the capacity building Phase II, successfully executed eight (08) training out of Ten (10) planned training on Balochistan Procurement Rules as of September, 2016.

A total number of two hundred and seventy one (271); two fifty two (252) males and



*Training session on Balochistan Public Rules 18-19
April, Noshki*



*Training for officials of Lasbella, Awaran, Hub and Uthal
on 25-26 August, 2016*

nineteen (19) female officers of B-PPRA and government of Balochistan have been trained on the newly developed notified Procurement Rules, 2014. The total number of participants trained in Phase I and Phase II are six hundred and sixty six (666). The training duration of these training programs was of two days.

One of the reasons for conducting eight (08) out of ten (10) training programs mentioned above as well was the loss of 1.5 month from May – June due to the pre occupation of other staff for closing of financial year and instable security situation. However, ASP-RSPN has already achieved the number of trained official i.e. two hundred and seventy



Training session on Balochistan Public Rules 18-19 April, 2016, at Noshki for officials of Mastung, Noshki and

one (271) against the expected number of officials that was 250 to 300 on the procurement rules. The number of trainings has been merged in more than one by increasing the number and also to accommodate the participants from outside Districts to catch up the time lost during the month of May – June.

The following table gives the breakup of eight training programs executed:

Table 1: List of Training event conducted on Procurement Rules in Balochistan

S.NO.	Training Title	Training Dates	# of Participants
1.	Training on Procurement Rules, Sibi	March 28-29, 2016	57
2.	Training on Procurement Rules, Sibi	March 30 - 31, 2016	46
3.	Training on Procurement Rules, Noshki	April 18-19, 2016	34
4.	Training on Procurement Rules, Quetta	July 18-19, 2016	21
5.	Training on Procurement Rules, Quetta (All Females)	July 20 - 21, 2016	15
6.	Training on Procurement Rules,	August 22-23, 2016	48

	Khuzdar		
7.	Training on Procurement Rules, Lasbella (02 training merged 7+8)	August 25-26, 2016	50
8.	Training on Procurement Rules		
Total Participants			271

1.4.3 Training Experts

Facilitators involved for training program were procurement experts from Goods & Services, Works, Monitoring & Evaluation and IT department of B-PPRA. ASP-RSPN's internal resource was also actively involved in the delivery of training programs on procurement rules.

1.4.4 Training Audience/Location/Departments

Balochistan Public Procurement Regulatory Authority in the second phase of Capacity building plan apart from ensuring the maximum number of participation designed the training in such a way, so that remote and hard to access areas for instance Noshki, Sibi, Khuzdar and Lasbella can also be covered. It is encouraging to note that participation in these Districts was much higher. The officials from key public sector departments participated with great eagerness in the trainings.



Training on Balochistan Public Rules, 28-29 March at Sibi, 2016

Since the training programs under CB plan phase I were organized in the central Balochistan mainly Quetta mainly due to the security reasons, ASP-RSPN successfully managed to conduct training in all over province.



Training on Balochistan Public Rules, 30 – 31 March at Sibi, 2016

In this connection, first two training events were organized at Sibi on March 28-29, 2016 and March 30-31, 2016.

A total number of hundred and six (106) participants attended the training in these two training programs.

In addition, another training event was organized on the Balochistan procurement rules at a troubled area like Noshki on April 18-19, 2016. Encouraging participation was observed with a number of thirty four (34) participants attended the trained.



Training on Balochistan Public Rules, 18-19 April at Noshki, 2016



Training organized on Balochistan Public Rules, 22-23, August 2016, Khuzdar.

Furthermore, training event was organized for the participants of District Khuzdar on August 22-23, 2016.

A total number of fifty (50) officials from Khuzdar and Kalat districts attended the training.

Similarly, a two day event was organized on 25-26 at Lasbella.

A total number of fifty (50) participants from Lasbella, Awaran, Hub and Uthal Districts attended the training.



Training organized on Balochistan Public Rules, 25-26, August 2016, Lasbella.

Senior management and officials from mainly Public Sector Departments participated in the training events include: Social Welfare, Finance, C&W, S&GAD, Livestock & Dairy, Social and Wildlife, Women center & Development, Municipal Committee, Agriculture, Irrigation, Education, Fisheries, Health, Police, PHE, Food, Energy, PHED, Water Management, Local Government, Soil Fertility and B –PPRA.

1.4.4.1. Training designed for Female:

An exclusive training program was also designed and conducted for female officers of government of Balochistan on July 20-21, 2016 in Quetta.

A number of fifteen (15) female officers from districts of Khuzdar, Sibi, Dera Murad Jamali and Quetta participated in the training.



Exclusive Training organized for Female Officers of GoB on Balochistan Public Rules, 20-21, July 2016, Quetta.

The following tables give the breakup of Participation of Officers In terms of Organization, Department and Grade

Table 2: List of Public Sector Departments Attended Training Events

S.NO.	Departments	# of Participants
1.	Women Development	06
2.	Communication & Works (C&W)	18
3.	Education	38
4.	Agriculture	24
5.	Irrigation	19
6.	Public Health Engineering (PHE)	18
7.	Local Govt.	14
8.	Social Welfare	15
9.	Fisheries	11

Table 3: Grade Wise Break - up of Participants

S.NO.	Grade	# of Participants
1.	19	4
2.	18	86
3.	17	76
4.	Below 17	86
Total		

Table 4: Gender -Wise Break - up of Participants

S.NO.	Gender	# of Participants
1.	Female	19
2.	Male	252
Total		271

1.4.5 Post Evaluation Feedback of Training programs

Training programs conducted on Procurement Rules received an overall encouraging feedback from the target audience. Post training evaluation revealed the trainees positive feedback on the training initiative ASP-RSPN planned and executed successfully. The trainees however raised the demand to organize more training programs with longer duration on procurement rules to further enhance their knowledge on the subject. Following key points have been extracted from responses and analysis of respondents.

- More training programs needed in area of BPPR 2014.
- Training duration should be extended to more than two days.
- Comparison and way to incorporate current procurement practices with new rules of B-PPRA.
- To provide more opportunity of capacity building for females officers of GoB on B - PPR 2014.

1.5 Recommendations

1.5.1 Feed Back from B-PPRA management

The training program organized in phase II for public sector officials was highly valued by not only the senior officers of Balochistan government but also by the senior

management of Balochistan Procurement Regulatory Authority. Managing Director B-PPRA has appreciated the support of ASP-RSPN in the institutional building of Procurement Authority Balochistan. He also valued the ASP-RSPN's intervention in the establishing and strengthening of the B-PPRA.

Annexure: Training Agenda

S.No	Time	Session	Resource Persons
DAY 1, 18th April 2016, Monday			
1.	09:30 – 09:35	<i>Recitation from Holy Quran</i>	
2.	09:35 – 09:45	<i>Welcome Note</i>	MD, B-PPRA
3.	09:45 – 10:00	<i>Key note Address</i>	<i>Director CB (ASP-RSPN)</i>
4.	10:00– 10:45	<i>Pre-Test</i>	<i>Director M&E (B-PPRA)</i>
	10:45 – 11:00	Tea Break	
5.	11:00 – 11:30	<i>Introduction to overall training objectives</i>	<i>Director CB (B-PPRA)</i>
6.	11:30 – 12:00	<i>Principles of Procurement</i>	<i>Director CB (B-PPRA)</i>
7.	12:00 – 01:00	<i>Procurement Life Cycle</i>	<i>Director CB (B-PPRA)</i>
	01:00 – 02:00	lunch Break	
8.	02:00 – 03:00	<i>Methods of Procurement</i>	<i>Procurement Specialist (Goods B-PPRA)</i>
9.	03:00 – 4:00	<i>Procedures of Open competitive Bidding</i>	<i>Procurement Specialist (Works B-PPRA)</i>
DAY 2, 19th April 2016, Tuesday			
1.	09:30 – 09:35	<i>Recitation from Holy Quran</i>	
2.	09:35 – 10:00	<i>Recap</i>	<i>Director CB (B-PPRA)</i>
3.	10:00 – 10:30	<i>Notice Inviting Tender</i>	<i>Procurement Specialist (G&S B-PPRA)</i>
	10:30 - 10:45	Tea Break	
4.	10:45 – 11:00	<i>Notice Inviting Tender (Exercise)</i>	<i>Procurement Specialist (Goods B-PPRA)</i>
5.	11:00 – 12:00	<i>Bidding Documents</i>	<i>Procurement Specialist (Works B-PPRA)</i>
6.	12:00 – 12:30	<i>Evaluation Criteria</i>	<i>Procurement Specialist (Goods B-PPRA)</i>
7.	12:30 – 1:00	<i>Exercise (Single Stage 2 Envelope Procedure)</i>	<i>Procurement Specialist (Works B-PPRA)</i>
	1:00 - 2:00	Lunch Break	
8.	2:00 - 3:00	<i>B-PPRA Website</i>	<i>Director MIS (B-PPRA)</i>
8.	3:00 – 3:30	<i>Post Test</i>	<i>Director M&E (B-PPRA)</i>
9.	3:30– 04:00	<i>Closing Ceremony</i>	<i>Director CB (B-PPRA)</i>